Part Time Status

A student wishing to apply for Part-Time Status (to take effect at the beginning of the next academic quarter) must: (a) complete the Request for Part-Time Status form, available on the Division of Graduate Studies website http://www.graddiv.ucsc.edu; (b) obtain their Faculty Advisor’s signature of approval; (c) submit the form to the Department Graduate Advisor by the following quarterly deadlines:

Fall – October 4, 2013
Winter – January 13, 2014
Spring – April 7, 2014

A part-time graduate student is one who has department and Graduate Division approval to enroll for one-half of the full-time course load

- 5 units for students who have not advanced to candidacy
- 2 units for students who have advanced to candidacy

The enrollment units are commensurate with amount of time student will receive from faculty and staff.

A part-time student will pay the full Registration Fee, and one-half the Educational Fee. Nonresident students approved for part-time status will pay one-half the nonresident tuition charge. Campus fees will be assessed when applicable.

The Doctoral Program Committee (DPC) must approve all Graduate Student petitions and requests.

Please note that there are other university-level differences for part-time students. For example, student health insurance must be requested by the student and paid for prior to the start of the quarter. For further information, consult the Graduate Student Handbook (select the Academic Regulations link at the Graduate Division's main website, http://www.graddiv.ucsc.edu)

In 1982 Graduate Council adopted the policy stated below on Part-Time students with revisions made in 1995.

a) A part-time graduate student is one who has approval to enroll in a minimum of two units and a maximum of eight units of coursework.

b) Graduate degree programs will permit part-time study when, in the opinion of the faculty, there is clear justification for part-time status based upon considerations of academic progress, career employment, family responsibilities, or health conditions. The same admissions standards that apply to full-time students will apply to part-time students. Each department will determine whether or not it can accommodate part-time students.

c) Part-time graduate students will accrue time-to-degree under the Normative Time-to-Degree Policy at one-half the rate of full-time students for those quarters during which they are approved for part-time study.

d) A part-time student will pay the full Registration Fee, and one-half the Educational Fee paid by full-time students. Nonresident students approved for part-time status will pay one-half the nonresident tuition charge. Campus fees will be assessed when applicable.

e) Part-time students will be eligible for fellowship support at their department’s discretion; but University employment in student titles, such as Teaching Assistant and Graduate Student Researcher, cannot exceed .25 FTE.

f) The Graduate Dean must approve all petitions for part-time status.