

QUALIFYING EXAM

Pre-Qualifying Exam

Prior to Q.E., students must (1) complete all course requirements (list of required courses on reverse side of this paper); (2) hold 1 TAsip or TA Apprenticeship in Education; (3) be in good academic standing; (4) clear any incomplete grades; (5) be registered in the quarter taking QE

Students must submit the [Nomination of Qualifying Exam Committee form](#) to the graduate advisor 1 month prior to their qualifying exam date. The department's graduate advisor will check that the committee meets regulations, sign the form, and send it to the Graduate Division for final approval. The Graduate Division will email the department with their final ruling on the examination committee members.

Qualifying Exam

1. Print out the [Qualifying Examination Report](#) and bring it to your exam and give to your committee chair.
2. Your exam committee will return the completed form to your department's graduate advisor.
3. After passing the qualifying exam and completing all required coursework, you are ready to advance to candidacy!

Advancing to Candidacy

1. Turn in the Nomination for [Dissertation Reading Committee form](#) and a check payable to UC Regents for \$90 to your department's graduate advisor. These will be sent to the Graduate Division along with your completed Qualifying Exam Report.
2. You will be officially Advanced to Candidacy in the term following the submission of these materials and, if applicable, completion of any incomplete (I) grades.

After you have advanced to candidacy (ATC), you have a few schedules to keep in mind:

1. The Financial Aid Office requires that students complete their degrees within three years after ATC, otherwise you must petition the graduate division for an extension on financial aid eligibility (fellowships, loans, TA/GSR positions, etc.). *International students on an F-1 visa must complete their degree within three (3) years after ATC, otherwise non-resident tuition costs will be reinstated.*
2. Another deadline required by the Graduate Division is that students complete the degree no more than seven (7) years after ATC. If this is not done, [your candidacy will lapse](#) and you will be required to re-take the qualifying exam.
3. As well, the normative time to finish your doctorate is considered to be five to seven (5-7) years total.

TABLE OF REQUIRMENTS THAT MUST BE COMPLETED BEFORE ADVANCING TO CANDIDACY

COURSE NUMBER AND NAME	TYPE	DUE DATE
Core Courses (30 units)		
EDUC 261 Thinking, Learning, and Teaching ¹	Core (can be counted as L&T Concentration)	Before Advancement to Candidacy (AC hereafter)
EDUC 262 Social and Cultural Contexts of Education	Core (can be counted as SCCE Concentration course)	Before AC
EDUC 235 Introduction to Educational Inquiry	Methods	Year 1
EDUC 236 Intro to Quantitative Methods in Educational Research	Methods	Before AC
EDUC 237 Intro to Qualitative Methods in Educational Research	Methods	Before AC
EDUC 2__ Advanced Methods (A course in a different dept might count as an Adv. Methods course. This is at the Advisor's discretion.)	An Advanced Methods course (can be counted toward a Concentration course if applicable)	Before AC
Professional Development Courses (22 units)		
EDUC 269ABC (Pro-seminar) First-year Professional Development seminar-2 units/quarter	Pro-seminar	Year 1
EDUC 293A or EDUC 293B Research Apprenticeship (Minimum of 5 units)	Research Apprenticeship	Recommended in Year 1, but required before AC
EDUC 270 ABC Professional Development seminars-2 units/quarter	Pro-seminar	Year 2
EDUC 294 Second Year Project (Minimum of 5 units)	Research Apprenticeship (2 nd year project)	Year 2
Concentration Courses (30 units)		
EDUC ___ Concentration course ² (Minimum of four in any one concentration)	Concentration	Before AC
EDUC ___ Concentration course (Minimum of four in any one concentration)	Concentration	Before AC
EDUC ___ Concentration course (Minimum of four in any one concentration)	Concentration	Before AC
EDUC ___ Concentration course (Minimum of four in any one concentration)	Concentration	Before AC
EDUC/Other ___ Elective/concentration course ^{3 4}	Elective/Concentration	Before AC
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Other Degree Requirements		
One TAship Education or Teaching Internship in Education	Other	Before AC
Attendance at all Department-sponsored colloquiums	Other	Years 1 and 2
Second Year Project Oral Presentation	Other	Before AC End of spring quarter in Year 2

¹ A student may count EDUC 261 or 262 toward a relevant four concentration-course requirement but must still take 6 courses (i.e., Concentration Courses, Electives) beyond the Core Courses.

² Concentration courses will be cross-listed when appropriate. Students may claim up to two (or, in rare cases, three) concentrations. Students may petition DPC for an independent study to count as a concentration course, but this is expected only in cases where sufficient course offerings for the student do not exist. Four concentration courses alone will not demonstrate expertise in a concentration. However, in conjunction with independent readings, research work, Qualifying Exam papers, and other experiences, a concentration designation (or two) will be defended and awarded during the Qualifying Exam.

³ These two additional Elective/ concentration courses can count as concentration courses, or can be advanced methods courses, or courses from other departments/divisions. This is left up to Advisor's discretion.

⁴ Students are encouraged to take courses beyond the minimum required, and—therefore—teaching faculty (and 2nd yr project readers) are encouraged not to overload the students with an amount of work that cannot reasonably be completed by students taking multiple courses. It is expected that students will take **Pro-seminar plus 3 courses** each academic quarter until advancement to candidacy