UCSC EDUCATION DEPARTMENT
MA/Credential Program
2019-2020
INFORMATION BULLETIN #5
November 2, 2019

Please be sure to review ALL information included in MA/Credential Program bulletins. **You are responsible for meeting any action items and/or deadlines included in the bulletin and MA/Credential Handbook.** The bulletin is formatted so that you may utilize it as a checklist if you so desire. New items are marked with an asterisk(*). Keep a copy of each bulletin for current and future reference. **All bulletins will be sent to your UCSC email account** and archived on our website:

If you have any questions regarding credential and or testing requirements, please email Kim Jackson.

Action Item/ Information **New/Updated Items*	Due Date	☑
Credentialing Requirements The following requirements are required by the State and must be completed prior to application for the Preliminary Credential. The department's deadline to submit verification of requirement completion to Credential Analyst, Kim Jackson, for your credential application is ***July 1, 2020***. Students are encouraged to submit their verification documents upon completing their requirements throughout the year rather than waiting until the July 1 deadline. ➔**Questions regarding any of the requirements listed below should be directed to Kim Jackson.** **Requirement** — **Verification Document** **CPR** — Submit copy of your valid CPR card (Infant/Child/Adult CPR). **U.S. Constitution** — EDUC dept. exam: ED Dept. will verify internally. Non UCSC exams: submit original copy of Certificate of Completion. **Prelim. Technology** — CSET Tech. I & II : Submit copy of passing score report. XSC 209*: ED Dept. will verify directly with Extension. **RICA (MS only)** — Submit copy of passing score report. **CSET LOTE (Bilingual Auth Only)** — Spanish subtests III & V (Bilingual Authorization) Submit passing status report.	*Deadline to verify completion of credentialing requirements for credential application process* **July 1**	

CSET LOTE Exam - (For Bilingual Candidates) To qualify for the Bilingual Authorization, in addition to completing courses ED 212A, 212B and 212C through the UCSC Credential Program, candidates must also verify passage of the **CSET LOTE Spanish Subtests III & V.** While the deadline to verify passage of the CSET LOTE Spanish Subtests III & V to the department for your credential application is July 1, 2020, there are limited opportunities to take CSET Spanish Subtest III throughout the year. Students are encouraged to review the CSET test schedule for both Spanish Subtests III and V and to sign up to take the exams after completing EDUC 212A during the Fall Quarter. Test & Registration Information: http://www.cset.nesinc.com/ **Required Exams: CSET LOTE Spanish subtests III & V (CSET test codes 147 & 258)** ➔ **Please contact Credential Analyst, Kim Jackson, should you have any questions regarding the requirements for the Bilingual Authorization.** Deadline to verify passage of the CSET LOTE Spanish Subtests III & V is July 1, 2020. Submit a copy of your Passing Status Report to Kim Jackson.	*Deadline to verify passage of CSET Spanish Subtests III & V*: **July 1**	
***RICA Test Requirement (Multiple Subjects Only)** Multiple subject candidates are required - prior to completion of the program and in order to be recommended for a credential - to pass the RICA exam. The RICA exam measures the knowledge, skills, and abilities essential to offer effective reading instruction to K-12 students. The RICA exam may NOT be taken prior to completion of the required Multiple Subject Reading Instruction course (EDUC 220: Reading and Language Arts for Elementary Classrooms). RICA registration and test information (written test required) can be found here. The exam fee is $171. ➔ **Please contact Credential Analyst, Kim Jackson, should you have any questions regarding the RICA requirement.** Deadline to verify passage of the RICA is July 1, 2020. Submit a copy of your passing results to Kim Jackson.	*RICA Passing Verification deadline:* **July 1, 2019**	

Camera/Microphone & Tripod Check Out Media equipment is available for checkout in the Education Department. To reserve equipment, please fill out the Camera/Microphone & Tripod Equipment check out: **NOTE: You must be logged into your UCSC Email account to access the form.** Equipment can be picked up in MA/C Program Assistant's office, 1284 McHenry, by appointment. Please email Esperanza Zamora and edstudent@ucsc.edu to arrange a time to get your equipment Monday - Friday. Please limit your use of the equipment to one week if possible, so that all students can have access as needed.	**Available Now!**	
***US Constitution Requirement and Test dates—Fall Quarter** **Note: CSU degree holders do not have to meet the Constitution requirement.** You may fulfill the US Constitution Requirement through the Education Department test offered twice per quarter during the Fall, Winter and Spring Quarters. The tests are free. **Last Fall Quarter Test dates** **Date: Wednesday, November 6, 2019** **Time: 10am to 12 noon** **Location: McHenry Library, Education room 1253** You may register here. Online copy of the US Constitution Study Guide or email Esperanza Zamora at zamora@ucsc.edu to receive an electronic study guide. Please contact Esperanza if you have any questions regarding your registration or to reschedule your seat at least 24 hours prior to the exam. She will email you to confirm your test registration. **Additional options for completing the U.S. Constitution Requirement:** **Online exam offered by Notre Dame de Namur University (NDMU):** The cost to take this exam is $88. More information is available here. To ensure that you meet the July 1, 2020 deadline, take online exam before May 30th. Please remember to submit a copy of your Passing Certificate to Kim Jackson as soon as you pass the NDMU online exam. **Undergraduate Coursework:** Students may waive the exam if they have complete an approved college or university course. Please submit a copy of your applicable transcripts to Kim Jackson for a review of your coursework by January 31, 2020. ➔ **Please contact Credential Analyst, Kim Jackson, should you have any questions regarding the U.S. Constitution Requirement.** **Deadline to verify completion of the U.S. Constitution Requirement: July 1, 2020.**	**November 6** **10am-noon** *Deadline to complete the U.S. Constitution Requirement:* **July 1, 2020,**	

***CPR Requirement** **CPR /AED Heartsaver (Infant/Child/Adult In Person classes through the UCSC Recreation Department (OPERS)** **Course fee: $68** Registration for CPR/AED and First Aid Classes is available via Above Bar CPR. For schedule and availability, please check their website here. **NOTE: Be sure to click "Schedule" and then on "Heartsaver CPR/AED First Aid", look for classes held on the UCSC Campus.** **Remaining Fall Quarter course dates** Heartsaver CPR/AED - In-person #3 Wednesday, Nov 13 Class time: 5:00 - 9:30 pm Location: UCSC Campus Athletics & Recreation Conference Room Heartsaver CPR/AED - In-person #4 Thursday, November 21 Class time: 5:00 - 9:30 pm Location: UCSC Campus Athletics & Recreation Conference Room **Additional Options for completing the CPR Requirement** You may also take this course through your local Red Cross. Red Cross or AHA **Heartsaver Infant/Child/Adult CPR is required.** Please submit a copy of your valid CPR Certification card to Kim Jackson's mailbox (McHenry Room 2140B) or submit electronically to kljacks@ucsc.edu by July 1, 2020. **Online CPR Option: Online courses are only accepted if the course includes a verifiable required in-person skills check module**. Students who complete online CPR training must submit proof of required in-person skills check when submitting their CPR card to the department for their credential application. Approved online courses are offered locally through the following agency: Above the Bar CPR: phone: 831/462-4376 Heartsaver CPR AED (In-person skills check offered weekly) Cost: $63 ($23-online training session + $40-in person skills check) ➔ **Please contact Credential Analyst, Kim Jackson, should you have any questions regarding the CPR Requirement.** **Deadline to verify completion of CPR: July 1, 2020. Please submit an electronic copy of your valid CPR Certification card to Kim Jackson**	Remaining Fall Quarter Class Dates **November 13** **November 21** *Deadline to verify completion the CPR Requirement:* **July 1, 2020,**	

***Winter Quarter Enrollment: November 14 - December 13** Please review the Enrollment Instructions for Multiple Subject (on **page 8** below) or Single Subject (on **page 9** below) programs. **The program's deadline to enroll is December 13th.** ➔ **Please contact Credential Analyst, Kim Jackson, should you have any questions regarding your winter enrollment.**	Enrollment Opens **November 14** *Enrollment Deadline:* **December 13**	
***Single Subjects Candidates: 2nd Placement Begins November 22.** Single Subject intermediate placements begin November 13. Single Subject students continue at their new placement school until their district's winter break, then return to the same placement in January.	**November 22**	
***Technology Requirement** All students must complete the Preliminary Technology requirement for credential eligibility by July 1, 2020. This requirement may be completed by taking course XSC 209 (offered through the UCSC Extension Program) or by passage of the CSET subtests 133 & 134. **By Exam:** CSET Preliminary Technology Subtests I & II (#133 & #134) Subtests #133 & 134 will be offered by appointment during the following 4-week testing windows:: Nov. 25–Dec. 22, 2019 Jan. 20–Feb. 16, 2020 Mar. 16–Apr. 12, 2020 Cost: $267 (both subtests) The final testing window for you to take the CSET before the July 1, 2020 deadline to verify completion of the technology requirement is between March 16-April 124, 2020 More information. Submit CSET passing verification to Kim Jackson by July 1, 2020 **By Course:** XSC 209-Technology in Schools: An Introduction Online course offered through the UCSC Extension Program 2 qtr. Credits Cost: $410 40 seats available per course. Enrollment will be on a first come, first served basis. There will be 4 courses scheduled in 2020 **Next Class:** January 6-February 7, 2020– Course #XSC 209. (810) Online Registration : Register for XSC 209. (810) **Remaining 2020 test dates TBA.** ➔ **Please contact Credential Analyst, Kim Jackson, should you have any questions regarding the Preliminary Technology Requirement.** **Deadline to complete the Technology Requirement: July 1, 2020**	Next CSET **November 25** Next offering of XSC209 **Jan. 6, 2020** *Deadline to complete Technology Requirement:* **July 1, 2020**	

***Thanksgiving Week** During the week of Thanksgiving (Nov. 25-29), some UCSC courses may have altered their regular meeting schedule. See individual course syllabi, and contact your instructor, for details (some classes will be meeting for make-up classes the week of Dec. 9-13, finals week). Please continue to follow the district calendar for your school placement schedule since district schedules vary during the week of Thanksgiving and leading up to the Winter holidays.	**November 25-29**	
CalTPA Cycle 1 Upload Deadline **(next possible date: December 12)** Questions? Contact Esperanza Zamora (zamora@ucsc.edu)	**November 28**	
Deadline to Submit Final Undergraduate Transcripts (department copy), December 1, 2019 All non-UCSC degree holders must submit their final transcripts with confirmation of degree for their credential application. Submit an official copy of your transcripts (in a sealed envelope) to Kim Jackson's mailbox **(located in room** 2140B McHenry Library) by **December 1, 2019. NOTE: Do not have your transcripts mailed to the department directly from your undergraduate institution! Hand-deliver your transcripts to Kim's mailbox.** Kim will send you a confirmation by email when she receives your transcripts.	**December 1**	
Fall Online Window: TPE Quarterly Evaluations (Multiple Subject): Dec. 2-13 Multiple Subject candidates will meet with their supervisor and their Cooperating Teachers during this time frame to conference about progress on the Teacher Performance Expectations (TPEs).	**December 2-13**	
***Youth Mental Health First Aid Course - December 6** Mental Health First Aid (MHFA) is an 8-hour class being offered to UCSC MA Credential Students that will focus on youth ages 12-18. Participants learn a five-step action plan to help loved ones, colleagues, neighbors and others to cope with mental health problems. Participants that complete the class receive a three-year certification in MHFA. Mental Health First Aid is help provided to a person developing a mental health problem or experiencing a crisis until professional treatment is obtained or the crisis resolves. THIS CLASS IS SPECIFICALLY ORIENTED TO THE NEEDS OF YOUTH. **Date: December 6th** **Location: Student Lounge between Porter and Kresge Colleges (tentative).** We strongly urge you to attend this important class, however, it is optional. Please register by emailing Mike Yamauchi (**myg@ucsc.edu**) your name and the course date.	**December 6**	
***Multiple Subjects Candidates: 2nd Placement Begins in December** Multiple subjects students complete their Beginning placements in the first weeks of December and start their second in mid December. Please check with your supervisor for	**December 9-16**	

specific dates. Multiple subjects students continue at their new placement school until their district's winter break, then return to the same placement in January.		
*<u>**Fall Quarter Ends – December 13**</u> Fall quarter ends Friday, December 13.	**December 13**	
<u>**University Winter Break**</u> (You may be in placement during some of this time and there are program events on the 16th, see below.)	**December. 14 - January 2**	
<u>**BAE Orientation Part II: December 16, 2:00-3:00pm; Santa Cruz County Office of Ed. Tech Center**</u> Prior to the Speaker Series Job Search Workshop beginning at 3:30, the program director and teacher of the summer BAE course, EDUC 208, will provide a continuation of the August discussion on the BAE.	**December 16** **2:00-3:00pm**	
<u>**Speaker Series (Educ 214): Job Search Workshop - Cover Letters, Resumes & References; EdJoin and Job Fairs**</u> Date: December 16 Time: 3:30-5:00pm Location: Santa Cruz County Office of Education Tech Center	**December 16** **3:30-5:00pm**	
<u>**CalTPA Cycle 1 Results: December 19**</u> (if necessary, retake is due December 12 with results January 2)	**December 19**	
*<u>**Winter Quarter Instruction Begins**</u> Winter quarter classes begin Monday, January 6, 2020 and ends Friday March 20, 2020. *Please see your placement school's calendar for January start date. Also, please consult with your Supervisor regarding when you will take a spring break and please note that most of you will take your spring break in March & April to coincide with the calendar of your placement school.	**January 6, 2020**	

See page 8 for the Multiple Subject 2020 Winter Quarter Schedule.
See page 9 for the Single Subject 2020 Winter Quarter Schedule

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Multiple Subject
Winter 2020 Enrollment Instructions

Note: Multiple Subject Students should be enrolled in 3 courses (15 credits total); Bilingual Authorization students also enroll in EDUC 212B (17 credits total)

WINTER ENROLLMENT DATES
Enrollment Opens: November 14, 2019
Enrollment Deadline: December 13, 2019

EDUC 201: Intermediate Student Teaching Seminar

Class #	Class ID	Units	Class Title	Type	Days	Times	Instructor	Capacity	Location	Cohort	Enrollment Notes
42520	EDUC 201-01	5	Intermediate Student Teaching	Lecture	Tu	01:00PM-02:45PM	Johnnie Wilson	39	McHenry Lib 1253	**All Multiple Subject**	
			Moreno Cohort ➔	Discussion Section	We	10:00AM-11:45AM	Danna Moreno	11	TBA	**Moreno Cohort**	Breakout session.
			Wilson Cohort ➔	Discussion Section	We	8:00AM-9:45AM	Johnnie Wilson	15	TBA	**Wilson Cohort**	Breakout session. See Instructor for alternate meetings times/locations in Weeks 1 and 10.
			Hinz Cohort ➔	Discussion Section	We	10:00AM-11:45AM	Jennifer Hinz	14	TBA	**Moreno Cohort**	

EDUC 203: Teaching English Language Development

Class #	Class ID	Units	Class Title	Type	Days	Times	Instructor	Capacity	Location	Cohort	Enrollment Notes
42519	EDUC 203-01	5	Teaching English Language	Seminar	Tu	03:00PM-06:00PM	Kip Tellez	39	McHenry Lib 1253	**All Multiple Subject**	

Science Learning and Teaching in Elementary Classrooms

Class #	Class ID	Units	Class Title	Type	Days	Times	Instructor	Capacity	Location	Cohort	Enrollment Notes
42513	EDUC 221 - 01	5	Science Learning and Teaching	Seminar	We	1:00AM-2:00PM	Sam Severance	20	Gault Elementary	**All Multiple Subject**	"Times vary each week. See Instructor for calendar. Additional 1 hour science placement at varying times. Week 1: Seminar meets from 10:00am-2:00pm. Weeks 2-8: meets from 1:00pm-2:00pm. Week 9: 1 hour in placement only & class @ Aquarium. Week 10: Seminar meets from 10am to 1:30pm."
42514	EDUC 221 - 02	5	Science Learning and Teaching	Seminar	We	1:00AM-2:00PM	Jerome Shaw	19	DeLaveaga Elementary	**All Multiple Subject**	*Times vary each week. See Instructor for calendar. Additional 1 hour science placement at varying times. Week 1 Seminar meets from 10:00am-2:00pm. Weeks 2-8 meets from 1:00pm-2:00pm. Week 9, 1 hour in placement only and class @ Aquarium. Week 10 Seminar meets from 10am to 1:30pm.*

EDUC 212B: Bilingualism & Biliteracy (*Bilingual Students ONLY*)

Class #	Class ID	Units	Class Title	Type	Days	Times	Instructor	Capacity	Location	Cohort	Enrollment Notes
43763	EDUC 212	2	Bilingualism and Biliteracy - B	LEC	F	03:30-6:30PM	Janet Johns	17	McHenry Lib 1253	**Bilingual Authorization**	1.24, 1.31, 2.14, 2.22, 2.28 (Fridays); 2.22 (date is tentative; Sat. in Watsonville)

Single Subject
Winter 2020 Enrollment Instructions

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NOTE: Single Subject students should be enrolled in 3 courses (15 credits total); Bilingual Authorization students also enroll in EDUC 212B (17 credits total)

WINTER ENROLLMENT DATES
Enrollment Opens: November 14, 2019
Enrollment Deadline: December 13, 2019

EDUC 201: Intermediate Student Teaching Seminar

Class #	Class ID	Units	Class Title	Type	Days	Times	Instructor	Capacity	Location	Cohort	Enrollment Notes
42521	EDUC 201-04	5	Intermediate Student Teaching	Lecture	M	04:00PM-07:00PM	Jeremy Shonick	14	McHenry Lib 0292	**Social Studies/English**	
42522	EDUC 201-05	5	Intermediate Student Teaching	Lecture	Th	04:00PM-07:00PM	Ana England	22	McHenry Lib 0270	**Math/Science**	

EDUC 201A: Intermediate Student Teaching Seminar

Class #	Class ID	Units	Class Title	Type	Days	Times	Instructor	Capacity	Location	Cohort	Enrollment Notes
43567	EDUC 201A-04	5	Intermediate Student Teaching	Lecture	π	TBA	Jeremy Shonick	14	TBA	**Social Studies/English**	
43568	EDUC 201A-05	5	Intermediate Student Teaching	Lecture	TBA	TBA	Ana England	19	TBA	**Math/Science**	

EDUC 227: English Teaching Secondary

Class #	Class ID	Units	Class Title	Type	Days	Times	Instructor	Capacity	Location	Cohort	Enrollment Notes
42517	EDUC 227-01	5	English Teaching for Secondary Classrooms	Lecture	Th	04:00PM-07:00PM	Jamie DeWitt	6	McHenry, 0266	**English**	

EDUC 229: Teach Math Secondary

Class #	Class ID	Units	Class Title	Type	Days	Times	Instructor	Capacity	Location	Cohort	Enrollment Notes
42516	EDUC 229-01	5	Teaching Mathematics in Secondary Classroom	Lecture	M	04:00PM-07:00PM	Ana England	8	McHenry Lib 0270	**Math**	

EDUC 231: Teaching Science in the Secondary Classroom

Class #	Class ID	Units	Class Title	Type	Days	Times	Instructor	Capacity	Location	Cohort	Enrollment Notes
42515	EDUC 231-01	5	Teaching Science in the Secondary Classroom	Lecture	M	04:00PM-07:00PM	Jerome Shaw	11	McHenry Lib 1253	**Science**	

EDUC 233: Social Science Teaching for Secondary Classrooms

Class #	Class ID	Units	Class Title	Type	Days	Times	Instructor	Capacity	Location	Cohort	Enrollment Notes
42518	EDUC 233-01	5	Social Science Teaching for Secondary Classrooms	Lecture	Th	04:00PM-07:00PM	Jeremy Shonick	8	McHenry Lib 0292	**Social Science**	

Bilingualism and Biliteracy: Language Literacy and Content Instruction (*Bilingual Students ONLY*)

Class #	Class ID	Units	Class Title	Type	Days	Times	Instructor	Capacity	Location	Cohort	Enrollment Notes
43763	EDUC 212B-01	2	Bilingualism and Biliteracy - B	LEC	F	03:30-6:30PM	Janet Johns	17	McHenry Lib 1253	**Bilingual Authorization**	1.24, 1.31, 2.14, 2.22, 2.28 (Fridays); 2.22 (date is tentative; Sat. in Watsonville)