UCSC EDUCATION DEPARTMENT
MASTERS OF EDUCATION AND CALIFORNIA CREDENTIAL PROGRAM
2019-2020

INFORMATION BULLETIN #3

September 3, 2019

Be sure to take the time to review ALL information included in MA/Credential Program Bulletins. You are responsible for meeting any action items and/or deadlines. The bulletin is formatted so that you may utilize it as a checklist if you so desire. Keep a copy of each bulletin for current and future reference. **All bulletins will be sent to your UCSC e-mail account**. and archived on our program website.

If you have any questions regarding credential and or testing requirements, please email Kim Jackson at kljacks@ucsc.edu.

Action Item/ Information	Due Date	☐
Final Transcript Submission Deadline for Non-UCSC Degree Completers: September 1 (Graduate Admissions) September 1st is the deadline for **non-UCSC degree completers** to submit an official copy of their final undergraduate transcripts (with degree confirmation) to Graduate Admissions. **Note:** This is in addition to the transcripts that you submitted with your program application unless you provided official transcripts at that time. Please remember that you will also need to submit another official copy of your final transcripts to the department by providing a copy to Kim for your credential application by December 1st. **All non-UCSC Degree Completers** **Submit Graduate Division transcripts by 9/1/18 to:** UCSC Graduate Admissions 1156 High Street Santa Cruz, CA 90064	**September 1**	
Subject Matter Requirement through CSET: Passing Verification Deadline September 1 September 1st is the deadline to submit verification for meeting the subject matter requirement for those taking the CSET. Passage of all CSET subtests is required to meet the Subject Matter Requirement for your credential subject area. Students who have received a MA/C extension for the CSET must forward your official CSET scores results to Kim Jackson by the September 1st deadline. Please contact Kim if you may encounter any challenges in meeting the September 1st deadline.	**September 1**	
Placement Responsibilities during September 3-6 Teacher Candidates are expected to be in their placements this week. As long as school is in session, you are to be working with your Cooperating Teacher. It is very important for K-12 students to have consistency with their teachers, and for you to develop relationships with them over time. While you may not have university classes, this is still a "week on," and not a "week off."	**Sept. 3-6**	

BAE Orientation, Thursday, September 5; 4:00-5:00pm The orientation for your capstone project, the *Becoming an Educator Essay (BAE)* will be held Thursday, September 5, from 4:00pm-5:00pm in Kresge College, room 327.	**September 5** 4:00-5:00pm	
Summer Bridge: September 9-25 Summer Bridge begins September 9 and is an early start to some of the Fall Quarter classes. You will not need to register separately for Summer Bridge nor do you pay additional fees since these courses are part of your Fall Quarter. **The following Fall Quarter classes begin during Summer Bridge:** • EDUC 200 (Multiple & Single Subject): Beginning Student Teaching Seminar • EDUC 211 (Multiple & Single Subject): Teaching Special Populations • EDUC 220 (Multiple Subject students only): Teaching Reading. Please see the Summer Bridge/Fall Quarter Schedules on pages 8 and 9 below. Pay special attention to the "Enrollment Notes" section of the schedules for important information about class meeting days and times. Also, please be aware that it is not uncommon for the online system to have information that is not consistent with the schedule that we provide (typos occur in the communications process). You may always check with us if you have questions or see discrepancies, and ***as a rule of thumb, follow the schedules that we provide in these bulletins***.	Summer Bridge Dates: **Sept. 9-25**	
Picnic, Meet and Greet: Wednesday, September 11; 4:00-6:30pm **SAVE THE DATE** **When:** September 11, 4:00pm to 6:30pm **Where:** Harvey West Park Oak Picnic Area, 300 Evergreen, Santa Cruz **What:** Picnic, Meet and Greet Teacher Candidates, Faculty Advisors, and Supervisors will meet at the park for a hosted bar-b-que, some fun! Please join us!!!	**September 11** 4:00-6:30pm	
MA/Credential Speaker Series, LGBTQIA+ Panel Presentation: Wednesday, September 18, 4:30-6:30pm **Date:** Wednesday, September 18 (tentative) **Time**: 4:30pm-6:30pm **Location:** Santa Cruz County Office of Education, Tech Center MA/C Program Speaker Series events are a mandatory part of our program for which you earn two additional credits (EDUC 214 in the Spring Quarter). Therefore, there will be sign-in sheets to confirm your attendance.	**September 18** 4:30-6:30pm	
Graduate Student Health Insurance FALL Waiver Deadline: September 15 The deadline to submit the graduate student health insurance waiver for Fall Quarter is September 15. For more information, please see the UCSC Student Health Center website.	**September 15**	

Fall Quarter: September 26- December 13, 2019 Please see the Summer Bridge/Fall Quarter Schedule to check the days, times and locations of all Fall Quarter classes. Important dates from the UCSC Academic Calendar: **October 4 – Graduate Student Enrollment and Fee Payment Deadline** **October 5 – Permission Codes Required for enrollment** **October 16 – Add/Drop/Swap Classes Ends. LAST DAY TO ENROLL IN FALL COURSES (by Permission Code)** **October 16 – Grade Option Deadline: Deadline to change grading option in Fall courses** November 11: Veteran's Day - Holiday* November 28-29: Thanksgiving Holiday. Check with individual instructors regarding class schedules for this week. Most placements continue.	**September 26**	
Fall Quarter Registration Stickers: Available after September 26 Fall Quarter stickers will be distributed by your Teacher Supervisor in Education 200 after September 26. NOTE: **Summer stickers will be valid as Metro bus passes through October 7.**	Available after **September 26** (Teacher Supervisors)	
Camera/Microphone & Tripod Check Out Media equipment is available for checkout in the Education Department. To reserve equipment, please fill out the online request form. **NOTE: You must be logged into your UCSC Email account to access the form.** Equipment can be picked up in MA/C Program Assistant's office, 2159 McHenry, by appointment. Please email Esperanza Zamora and edstudent@ucsc.edu to arrange a time to get your equipment Monday - Friday. Please limit your use of the equipment to one week if possible, so that all students can have access as needed.	**Available Now!**	
***CPR Requirement** **CPR /AED Heartsaver (Infant/Child/Adult In Person classes through the UCSC Recreation Department (OPERS)** **Course fee: $61** **Fall Quarter course dates** **(Please note that classes are not yet posted on the OPERS website. Registration to begin on October 1st .)** Heartsaver CPR/AED - In-person #1 Monday, Oct 14 Class time: 5:00 - 9:30 pm Location: UCSC Campus Athletics & Recreation Conference Room	Online Registration will begin on **October 1** Fall Quarter Class Dates **October 14** **October 25** **November 13**	

Heartsaver CPR/AED - In-person #2 Friday, Oct 25 Class time: 5:00 - 9:30 pm Location: UCSC Campus Athletics & Recreation Conference Room Heartsaver CPR/AED - In-person #3 Wednesday, Nov 13 Class time: 5:00 - 9:30 pm Location: UCSC Campus Athletics & Recreation Conference Room Heartsasver CPR/AED - In-person #4 Thursday, November 21 Class time: 5:00 - 9:30 pm Location: UCSC Campus Athletics & Recreation Conference Room **Additional Options for completing the CPR Requirement** You may also take this course through your local Red Cross. Red Cross or AHA **Heartsaver Infant/Child/Adult CPR is required.** Please submit a copy of your valid CPR Certification card to Kim Jackson's mailbox (McHenry Room 2140B) or submit electronically to kljacks@ucsc.edu by July 1, 2020. **Online CPR Option**: **Online courses are only accepted if the course includes a verifiable required in-person skills check module**. Students who complete online CPR training must submit proof of required in-person skills check when submitting their CPR card to the department for their credential application. Approved online courses are offered locally through the following agency: Above the Bar CPR: phone: 831/462-4376 Heartsaver CPR AED (In-person skills check offered weekly) Cost: $63 ($23- online training session + $40-inperson skills check) Please submit a copy of your valid CPR Certification card to **Kim Jackson's** mailbox (McHenry Room 2140B) or submit electronically to kljacks@ucsc.edu by July 1, 2020 **Deadline to verify completion of CPR: July 1, 2020**	**November 21** Deadline to verify completion the CPR Requirement: **July 1, 2020**	
Fall Quarter Enrollment Deadline: October 4 October 4 is the last day to enroll in fall in Fall Quarter classes without Permission Codes. **All students must be enrolled in 17 credits (19 credits for Bilingual Authorization students) by the October 4 deadline.** Please see pages 8 & 9 below for final Multiple and Single Subject class schedules. (**Multiple Subject students please note room change for EDUC 220.)** Students with enrollment issues should contact **Kim Jackson** (kljacks@ucsc.edu) prior to the Oct. 4th deadline.	**October 4**	

US Constitution Requirement and Test dates—Fall Quarter** You may fulfill the US Constitution Requirement through the Education Department test offered twice per quarter during the Fall, Winter and Spring Quarters. The tests are free. **Fall Quarter Test dates** **Date: Wednesday, October 9, 2019** **Time: 10am to 12noon** **Location: McHenry Library, Education room 1253** **Date: Wednesday, October 16, 2019** **Time: 10am to 12noon** **Location: McHenry Library, Education room 1253** You may register here. Online copy of the US Constitution Study Guide or email Esperanza Zamora at zamora@ucsc.edu to receive an electronic study guide. Please contact Esperanza if you have any questions regarding your registration or to reschedule your seat at least 24 hours prior to the exam. She will email you to confirm your test registration. **NOTE:** ***We recommend that you complete the Constitution requirement during the Fall Quarter **Additional option for completing the requirement:** Online exam offered by Notre Dame de Namur University (NDMU). The cost to take this exam is $88. More information is available here. To ensure that you meet the July 1, 2020 deadline, take online exam before May 30th. Please remember to submit a copy of your Passing Certificate to Kim Jackson as soon as you pass the NDMU online exam. **Deadline to verify completion of the U.S. Constitution Requirement: July 1, 2020.**	**October 9** 10:00am-Noon **October 16** 10:00am-Noon *Deadline to verify completion of requirement* **July 1, 2020**	
***Technology Requirement** **All students must complete the Preliminary Technology requirement for credential eligibility by July 1, 2019. This requirement may be completed by taking course XSC 209 (offered through the UCSC Extension Program) or by passage of the CSET subtests 133 & 134.** **By Course:** XSC 209-Technology in Schools: An Introduction Online course offered through the UCSC Extension Program 2 qtr. Credits Cost: $410 40 seats available per course. Enrollment will be on a first come, first served basis. **Course Dates** October 14- November 15, 2019 – Course #XSC 209.(809) Online Registration : Register for XSC 209. (809)	**October 14** **and** **January 6**	

2019 Test Dates: There will be 4 courses scheduled in 2019. January 6-February 7, 2020– Course #XSC 209. (810) Online Registration : Register for XSC 209. (810) Remaining 2020 test dates TBA. **By Exam:** CSET Preliminary Technology Subtests I & II (#133 & #134) Subtests #133 & 134 will be offered by appointment during the following 4-week testing windows:: Nov. 25–Dec. 22, 2019 Jan. 20–Feb. 16, 2020 Mar. 16–Apr. 12, 2020 Cost: $267 (both subtests) The final testing window for you to take the CSET before the July 1, 2020 deadline to verify completion of the technology requirement is between March 16-April 124, 2020 More information. Submit CSET passing verification to Credential Analyst, Kim Jackson by July 1, 2019. **Deadline to complete Technology Requirement: July 1, 2020**	Next CSET **November 26** Deadline to verify completion of the Technology Requirement: **July 1, 2020**	
Speaker Series (EDUC 214): Formative and Summative Assessment: October 21 (Multiple Subject); October 25 (Single Subject), 3-5pm **Date** October 21 - Multiple Subject Students October 25 - Single Subject Students **Time:** 3:00-5:00pm **Location:** McHenry 0266	**October 21** (Multiple Subject) **October 25** (Single Subject)	
Fall Online Window: TPE Quarterly Evaluations (Single Subject Cohorts)	**Ocr. 21 -Nov. 1**	
Book Release Event: October 29, 5-7pm Book release event and celebration for Rebecca London, Assistant Professor, Sociology Department, UCSC, in partnership with Santa Cruz City Schools at Louden Nelson (downtown), Tuesday, October 29; 5-7pm. *Rethinking Recess: Creating Safe and Inclusive Play Time for All Children in School* is available for pre-order now!	**October 29**	
Save Summer Quarter work for the Becoming an Educator (BAE) paper With your summer courses now complete, it is a good time to reflect on the broad foundational knowledge you have and continue to acquire, and how these ideas relate to your classroom teaching experiences. You will also want to keep copies of all your summer work, much of which will be useful as you begin work on your BAE paper in the Spring Quarter. Please also remember to keep any reading or reference lists handy as you will need to refer to significant readings from your coursework in your BAE, which is your culminating paper.	**Throughout year**	

Grad Student Lounge and Mailroom The Education Grad Student Lounge and Mailroom is in McHenry Library Room 2167. The code for the door to this room is **008614**. This is a shared space for all Education graduate students, MA/C and PhD. Unfortunately, we have no support for the equipment in this room - you will need to troubleshoot any printer issues on your own. Since this is a shared space, please clean up after you use it. We thank you for remembering to be respectful of the various needs of all who enter and want to use the room. The university offers a **Graduate Student Commons** located near the bookstore. There are rooms that can be reserved for quiet activity, computer equipment for check out and printers. For more information.	**Throughout year**	
McHenry Library Services If you haven't had a chance to visit McHenry Library, try to stop by either virtually or in person. There are some special services and collections that you will want to know about (see below). Remember that you can access electronic journals and databases while on campus and in the library. **Your UCSC photo ID card is your library card** — it must be activated at the Library Circulation Desk. Once your card is activated, the barcode becomes your login for access to electronic journals and article databases from *off* campus and for reserving study rooms online. A few of the services and collections offered: • Multicultural and Award-Winning Children's Literature Curriculum Collection. McHenry Library an excellent collection of children's literature located on the fourth floor. •Computer stations to check email and work on documents (e.g., MS Word). •Laptop checkout—Mac or PC—for temporary use. •Study rooms for approximately seven people, some with display screens you can connect to your laptop. Reserve online. •Media Center (on the first floor) has a wide variety of DVDs and CDs for checkout. There are also individual and group listening and viewing rooms. •Copy/print center is available (use Slug Card or change). ***Food and drink are allowed in the library following these guidelines: "Think snack and wrapped items; avoid foods that have a strong smell or are messy; use covered drinks; leave your area clean and report any spills."	**Throughout year**	

See pages 8 & 9 for the Multiple Subject and Single Subject Summer Bridge & Fall Quarter Schedules

UCSC Education MA/Credential Program
MULTIPLE SUBJECT: Summer Bridge & Fall 2019 Schedule

MA/C Program Summer Bridge: September 9-25
UCSC Fall Quarter: September 26-December 13 (No class Sept. 2-6, you will be in placement this week)

REV 8/29/19

Enroll in the following four courses (Bilingual=five courses).
You will be enrolled in 17 credits for Fall 2018 (Bilingual=19 credits).

1. EDUC 200: 5 Credits ***Attendance in Discussion Section your Teacher Supervisor on Thursdays is required***
2. EDUC 211: 2 Credits
3. EDUC 220: 5 Credits
4. EDUC 222: 5 Credits
5. EDUC 212A: 2 Credits ***Bilingual Candidates ONLY***

Fall quarter Enrollment Dates
Enrollment Opens: August 1
Enrollment Deadline: Sept. 18
Grade Option Deadline: Oct.16

EDUC 200: Beginning Student Teaching Seminar (no classes after Nov 20)

Class #	Class ID	Units	Class Title	Type	Days	Times	Instructor	Capacity	Location	Cohort	Enrollment Notes
20866	**EDUC 200 - 01**	5	Beg Student Teach	LEC	Tu	9:00AM-10:45AM	Johnnie Wilson	38	McHenry Lib 1253	**Multiple Subject**	Summer Bridge/Fall Quarter First class Sept.10-continues through Fall
			Beg Student Teach	Discussion Section	Th	9:00AM-10:45AM	Johnnie Wilson	15	McHenry Lib 1253	**Johnnie Wilson Multiple Subject Cohort**	EDUC 200-01 Discussion Section. (Begins during Summer Bridge: 9/9-9/25) You will be assigned a Cohort Supervisor on Aug. 7 during the Student Teaching Orientation
			Beg Student Teach	Discussion Section	Th	9:00AM-10:45AM	Dana Moreno	11	McHenry Lib 0292	**Danna Moreno Multiple Subject Cohort**	EDUC 200-01 Discussion Section. (Begins during Summer Bridge: 9/9-9/25) You will be assigned a Cohort Supervisor on Aug. 7 during the Student Teaching Orientation
			Beg Student Teach	Discussion Section	Th	9:00AM-10:45AM	Jennifer Jones Hinz	12	McHenry Lib 0270	**Jennifer Jones Hinz Multiple Subject Cohort**	EDUC 200-01 Discussion Section. (Begins during Summer Bridge: 9/9-9/25) You will be assigned a Cohort Supervisor on Aug. 7 during the Student Teaching Orientation

ATTENDANCE IN A THURSDAY MORNING DISCUSSION SECTION WITH YOUR COHORT SUPERVISOR REQUIRED. (SEE ENROLLMENT NOTES FOR FURTHER INFORMATION)

EDUC 211: Teaching Special Populations

Class #	Class ID	Units	Class Title	Type	Days	Times	Instructor	Capacity	Location	Cohort	Enrollment Notes
21712	**EDUC 211-01**	2	Teaching Special Populations	LEC	Th	4:00PM - 5:30PM	(Instructor of Record Kip Tellez) MS Instructor: Jennifer Jones Hinz	38	MS Students will meet in McHenry Lib 1253	**Multiple Subject**	Summerr Bridge/Fall Quarter Frist Class Sept. 12-continues through Fall (Course meets Sept. 12, 19, 26; Oct. 3, 10, 17, 24, 31, Nov. 7)

EDUC 220: Reading & Language Arts (enroll in either section 01 or 02)

Class #	Class ID	Units	Class Title	Type	Days	Times	Instructor	Cohort	Location	Cohort	Enrollment Notes
20869	**EDUC 220-01**	5	Reading & Lang Arts	LEC	TuTh	01:30PM-03:15PM	Judy Scott	19	McHenry Lib 1253	**Multiple Subject**	First class Sept. 10, then TuTh through November 21 (no class Sept. 24 and October 31)
23132	**EDUC 220-02**	5	Reading & Lang Arts	LEC	Tu	01:30PM-05:00PM	Jennifer Jones Hinz	19	McHenry Lib 0266	**Multiple Subject**	First class Sept. 10, then Tu through November 19 (no class Sept. 24)

EDUC 222: Mathematics Learning & Teaching

Class #	Class ID	Units	Class Title	Type	Days	Times	Instructor	Capacity	Location	Cohort	Enrollment Notes
20871	**EDUC 222-01**	5	Math Learn & Teach	LEC	TuTh	11:00AM-12:45PM	Johnnie Wilson	38	McHenry Lib. 1253	**Multiple Subject**	Fall Quarter Course: Sept. 26 - Dec 13

EDUC 212A: Bilingualism & Biliteracy
Bilingual Students ONLY

Class #	Class ID	Units	Class Title	Type	Days	Times	Instructor	Capacity	Location	Cohort	Enrollment Notes
21879	**EDUC 212A - 01**	2	Bilingualism & Biliteracy	LEC	F	3:30PM-6:30PM	Janet Johns	15	McHenry Lib 0292	**Bilingual Authorization**	**Bilingual students only** 5 sessions Sept. 27, Oct. 4, Oct. 11, Nov. 15, Nov. 29

UCSC Education MA/Credential Program
SINGLE SUBJECT: Summer Bridge & Fall 2019 Schedule

MA/C Program Summer Bridge: Sept. 9-25
UCSC Fall Quarter: Sept. 26-Dec. 13
(No class Sept. 2-6, you will be in placement this week.)

REV 8/1/2019

Enroll in the following four courses (Bilingual=five courses).
You will be enrolled in 17 credits for Fall 2018 (Bilingual=19 credits).

1. EDUC 200: 5 Credits ***Enroll in the section taught by your Teacher Supervisor***
2. EDUC 211: 2 Credits
3. EDUC 204: 5 Credits
4. (Either) EDUC 226, 228, 230 or 232 (based on subject area.)

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5. EDUC 212A: 2 Credits ***Bilingual Candidates ONLY***

Fall quarter Enrollment Dates
Enrollment Opens: August 1
Enrollment Deadline: Sept. 18
Grade Option Deadline: Oct. 16

EDUC 200: Beginning Student Teaching Seminar

Class #	Class ID	Units	Class Title	Type	Days	Times	Instructor	Capacity	Location	Cohort	Enrollment Notes
20867	**EDUC 200 - 04**	5	Beg Student Teach	LEC	TuTh	2:00P-3:45PM (Summer Bridge hours) 5:45PM - 07:30PM (FALL Quarter hours)	Jeremy Shonick	14	McHenry Lib 0266	**Social Studies/ English**	Summer Bridge/Fall Quarter First class Sept 10 -continues through Fall
20868	**EDUC 200 - 05**	5	Beg Student Teach	LEC	**Tu/Th** (Summer Bridge) **M/W** (Fall Quarter)	**Tu/Th:** 2:00P-3:45PM (Summer Bridge hours) **M:** 5:45-7:30PM **W:** 2:00-3:45PM (FALL Quarter hours)	Ana England	19	McHenry Lib 0270	**Science/Math**	Summer Bridge/Fall Quarter First class Sept.10-continues through Fall

EDUC 211: Teaching Special Populations

Class #	Class ID	Units	Class Title	Type	Days	Times	Instructor	Capacity	Location	Cohort	Enrollment Notes
21712	**EDUC 211-01**	2	Teaching Special Populations	LEC	Th	4:00-5:30PM	Kip Tellez	33	Single Subject Meet in McHenry Lib 0266	**All Single Subject**	Summer Bridge/Fall Quarter Sept. 9 - Sept. 25 (Course meets: Sept. 12, 19, 26; Oct. 3, 10, 17, 24, 31, Nov. 7)

EDUC 204: English Development

Class #	Class ID	Units	Class Title	Type	Days	Times	Instructor	Capacity	Location	Cohort	Enrollment Notes
21838	**EDUC 204-01**	5	English Development	LEC	M	2:00PM-5:00PM	George Bunch	33	McHenry Lib 1253	**All Single Subject**	Fall Quarter Course

ENROLL IN ONE OF THE FOLLOWING COURSES BASED ON YOUR SUBJECT AREA

Class #	Class ID	Units	Class Title	Type	Days	Times	Instructor	Capacity	Location	Cohort	Enrollment Notes
20873	**EDUC 226 - 01**	5	English Teaching	LEC	W	5:00PM-8:00PM	Bernasconi, N.	6	McHenry Lib. 0292	**English**	English Students Enroll
20872	**EDUC 228 - 01**	5	Math Education	LEC	Tu	2:00PM-5:00PM	Moschkovich, J.	8	McHenry 3148	**Math**	Math Students Enroll
20870	**EDUC 230 - 01**	5	Science Ed: Research/ Practice	LEC	Tu	2:00PM-5:00PM	Sam Severance	11	McHenry 1253	**Science**	Science Students Enroll
20874	**EDUC 232 - 01**	5	Social Science	LEC	Tu	2:00PM-5:00PM	Daisy Martin	8	McHenry 0270	**Social Science**	Social Science Students Enroll

EDUC 212A: Bilingualism & Biliteracy
Bilingual Authorization Students ONLY

Class #	Class ID	Units	Class Title	Type	Days	Times	Instructor	Capacity	Location	Cohort	Enrollment Notes
21879	**EDUC 212A - 01**	2	Bilingualism & Biliteracy	LEC	F	3:30PM-6:30PM	Janet Johns	15	McHenry Lib 0292	**Bilingual Authorization**	Bilingual students only 5 sessions Sept. 27, Oct. 4 Oct. 11, Nov. 15, Nov. 29