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UCSC EDUCATION DEPARTMENT
MASTERS OF EDUCATION AND CALIFORNIA CREDENTIAL PROGRAM
INFORMATION BULLETIN #5
November 1, 2021

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Included below is important information and deadlines that we want to bring to your attention. Be sure to take the time to <u>review ALL information</u> included your MA/Credential Program bulletins. **Please be sure to meet deadlines for all action items.** See the "Due Date" column on the right.

The bulletin is formatted for use as a checklist if you wish. Please keep a copy of each bulletin for current and future reference. **All bulletins will be sent to your UCSC email account** and archived on our [website](#).

If you have any questions regarding credential and or testing requirements, please [email Esperanza Zamora](#)

ACTION ITEMS/INFORMATION (*NEW ITEMS)	DUE DATE	☑
BASIC SKILLS REQUIREMENT Some students have not yet met the Basic Skills Requirement (BSR). Many of you met it previously with CBEST or high school SAT or AP tests. **IF YOU HAVE NOT YET MET THIS REQUIREMENT, PLEASE MAKE AN APPOINTMENT TO MEET WITH ESPERANZA**. There is a new way to meet the BSR with college coursework in 3 areas with a grade of B- or better and 3 semester or 4 quarter credits: reading, writing, and mathematics. **_If this does not apply to you_**, and you have not yet met the BSR, then you **must pass the CBEST by January 23, 2022. Please register now, complete the test by January 23rd, and provide results to Esperanza by January 28, 2022.** Courses that meet the BSR: • **Reading** proficiency: a course in critical thinking, literature, philosophy, reading, rhetoric, or textual analysis. • **Writing** proficiency: a course in composition, English, rhetoric, written communication, or writing. • **Mathematics** proficiency: a course in algebra, geometry, mathematics, quantitative reasoning, or statistics. **SUBJECT MATTER COMPETENCY** There is now an additional way to meet the Subject Matter Requirement by completion of an academic major in the subject for which you are seeking a credential. • Single Subject credentials, current options are as follows: ○ If BA/BS is in English, Math, Social Science, or Science (Biology, Physics, Chemistry, or Geology) then YES, you have met SUBJECT MATTER REQUIREMENT. ○ English degrees currently accepted ■ English ○ Math degrees currently accepted ■ Mathematics, applied mathematics		

- ○ Social Science degrees currently accepted
  - ■ Social science
- ○ Science degrees currently accepted
  - ■ Biology, human biology, marine biology, etc.
  - ■ Physics, applied physics
  - ■ Chemistry, applied chemistry
  - ■ Earth science, geoscience, earth and space science
- ● For Multiple Subject credentials, the major must be in Liberal Studies or an interdisciplinary major that includes coursework in each of these areas: language studies, literature, mathematics, science, social studies, history, the arts, physical education, and human development.

Finally, it is possible that you may have met the subject matter requirement through coursework. We will email forms listing the specific course requirements by December 1.

If you need to meet the Subject Matter Competency requirement with the CSET you must register now, **complete the CSET tests by January 16, 2022, and provide passing results to Esperanza by February 4, 2022.**

State Credentialing Requirements The following ==state credentialing requirements== must be completed prior to application for the Preliminary Credential at the end of your second summer, July 1, 2022. The department's deadline to [submit verification of requirement completion to Credential Analyst, Esperanza Zamora](#), for your credential application is July 1, 2022. Students are encouraged to submit their verification documents upon completing their requirements throughout the year rather than waiting until the July 1 deadline. ☐**Questions regarding any of the requirements listed below should be directed to Esperanza Zamora**	*Deadline to verify Credentialing Requirements* **July 1, 2022**	

Requirement	**Verification Document**
CPR	Submit copy of your valid CPR card (Infant/Child/Adult CPR). See below for more information about CPR training.
U.S. Constitution	MA/C Program exam option; see below. Non UCSC exams: submit original copy of Certificate of Completion. All CSU graduates have met this requirement through coursework.
Prelim. Technology	CSET Tech. I & II : Submit copy of passing score report. XSC 209*: ED Dept. will verify directly with Extension.
RICA (MS only)	Submit a copy of your passing score report.
CSET LOTE	Spanish subtests III & V (Bilingual Authorization)

	Submit passing status report.		
CSET Subject Matter Subtests	Subtests required for credential subject area. Submit passing status report if you have not met this requirement through CSET, matching degree, or qualifying coursework.		
CBEST	Submit passing status report. Basic Skills Requirement via coursework 41-BSR		

CSET LOTE Exam - (For Bilingual Candidates) To qualify for the Bilingual Authorization, in addition to completing courses ED 212A, 212B and 212C through the UCSC Credential Program, candidates must also verify passage of the **CSET LOTE Spanish Subtests III & V.** While the deadline to verify passage of the CSET LOTE Spanish Subtests III & V to the department for your credential application is July 1, 2022, there are limited opportunities to take CSET Spanish Subtest III throughout the year. Students are encouraged to review the CSET test schedule for both Spanish Subtests III and V and to sign up to take the exams after completing EDUC 212A during the Fall Quarter. Test & Registration Information: http://www.cset.nesinc.com/ **Required Exams: CSET LOTE Spanish subtests <u>III & V</u> (CSET test codes 147 & 258)** ☐ **Please contact Credential Analyst, Esperanza Zamora should you have any questions regarding the requirements for the Bilingual Authorization.** Deadline to verify passage of the CSET LOTE Spanish Subtests III & V is July 1, 2022. Submit a copy of your Passing Status Report to submit verification of requirement completion to Credential Analyst, Esperanza Zamora	*Deadline to verify passage of CSET Spanish Subtests III & V*: **July 1**	
*RICA Test Requirement (Multiple Subjects Only) Multiple subject candidates are required - prior to completion of the program and in order to be recommended for a credential - to pass the RICA exam. The RICA exam measures the knowledge, skills, and abilities essential to offer effective reading instruction to K-12 students. The RICA exam may NOT be taken prior to completion of the required Multiple Subject Reading Instruction course (EDUC 220: Reading and Language Arts for Elementary Classrooms). RICA registration and test information (written test required) can be found here. The exam fee is $171. ☐ **Please contact Credential Analyst, Esperanza Zamora, should you have any questions regarding the RICA requirement.** Deadline to verify passage of the RICA is July 1, 2022. Submit verification of requirement completion to Credential Analyst, Esperanza Zamora	*RICA Passing Verification deadline:* **July 1, 2022**	
Camera/Microphone & Tripod Check Out Media equipment is available for checkout in the Education Department.	**Available Now!**	

To reserve equipment, please fill out the Camera/Microphone & Tripod Equipment check out:

NOTE: You must be logged into your UCSC Email account to access the form.

Equipment can be picked up in Education Department office, 2140 McHenry, by appointment only. Please edstudent@ucsc.eduemail and cc: Esperanza Zamora to arrange a time to get your equipment Monday - Friday.

Please limit your use of the equipment to one week if possible, so that all students can have access as needed.

COVID SAFETY PROTOCOLS IN PLACEMENT AND ON CAMPUS

PLACEMENTS

In your placement, you must check with your Cooperating Teacher and follow all protocols required by the school site and the district. Minimally, you must wear a face mask at all times when indoors at placement and sanitize your hands frequently.

CAMPUS

1) First, it is important that you **set up Health e-Messenger** by logging in with your CruzID and gold password.

2) Second, ***EACH DAY*** that you attend class, before coming to campus, log into Health e-Messenger, and select "Complete Survey." This will generate a **Clearance Badge**. To see your badge, go to your Health e-Messenger home screen and select **Show Badge**. You may need to show this badge when you participate in UCSC activities like eating at dining halls, attending in-person classes, etc.

3) Third, wear a face covering in all campus indoor spaces.

4) Finally, and possibly most importantly, ***do not come to class or campus if you are not well*** or if your badge is not green. If you forget your mask, you can ask your instructor for one; there is a limited supply of disposable masks in each classroom. If you are ill or suspect you may have been exposed to someone who is ill, or if you have symptoms that are in any way similar to those of COVID-19, please err on the side of caution and stay home until you are well or have tested negative after an exposure. Let your instructor know that you are not feeling well.

Below are the COVID safety protocols for returning to campus for class or any other purpose. These are currently in effect. The university has stated their intention to update the campus COVID-19 safety protocols.

1. **Face coverings**
UC Santa Cruz requires that everyone, regardless of vaccination status, wear a face covering when accessing shared campus indoor spaces.

2. **Hand sanitizer**
Wash with provided hand sanitizer when entering a scheduled class. Sanitizer will be available in MA/C classes.

Deadline to verify completion of all credentialing requirements
July 1, 2021

3. <u>Sanitizing wipes</u> MA/C instructors will have sanitizing wipes available in classrooms. We encourage individuals to wipe down any surface that they will contact. **4. <u>Social distancing</u>** There are currently no social distancing requirements. **5. Daily symptom check** **How it Works:** You will receive a daily email and text reminder to track your symptoms using our online patient portal, Health e-Messenger. With Health e-Messenger, you'll do daily symptom surveys, schedule COVID-19 tests (view current testing locations), and see your Clearance Badge. **Cost:** On-campus tests are free to UCSC students, **including** those without UC SHIP. Off-campus tests may have a cost depending on your insurance. **Set up Health e-Messenger** You will receive a daily email reminder, and it is strongly recommended that you sign up for texts. Log into Health e-Messenger with your CruzID and gold password. Once logged in: - Go to **Medical Clearances**. Complete the Notice of Privacy Practices, General Consent, and Assignment of Benefits. - Go to **Profile** in the left menu. Enter your Santa Cruz address and mobile phone number and carrier. You will now receive daily email and text reminders to track your symptoms. **Important:** Using your myUCSC, let UCSC know of your new address immediately after arriving on campus or in Santa Cruz County. Make sure you use your Santa Cruz address, not your permanent address back home. After you complete your daily symptom screening survey, Health e-Messenger **creates your Clearance Badge**. To see the badge, go to your Health e-Messenger home screen and select **Show Badge**. You may need to show this badge when you participate in UCSC activities like eating at dining halls, attending in-person classes, etc. Additional information is available here.		
<u>Complete Immunization and Tuberculosis Risk Screening Compliance Process</u> <mark>**<u>(Policies for COVID-19 and Flu Vaccines)</u>**</mark> The University of California requires that all incoming students (including re-admitted and deferred admission students) complete an Immunization and Tuberculosis Risk Screening Compliance Process prior to arrival on campus. There are no exemptions except for medical exemptions. The deadline is before you come to campus. For more information, visit the Health Center website.	**ASAP**	

If you are living, studying, or coming to campus for any reason and don't meet these requirements, you can't attend classes. Please make these immunizations a high priority! Without them, an enrollment hold will be placed on your registration.		
Fall Quarter: September 23 - December 10, 2021 Important dates from the UCSC Academic Calendar: **November 28 – Grade Option Deadline: Deadline to change grading option in Fall courses** November 11: Veteran's Day - Holiday November 25-26: Thanksgiving Holiday. Check with individual instructors regarding class schedules for this week. Most placements continue. UCSC Academic and Administrative Calendar 2021-2022	**September 23 – December 10**	
*US Constitution Requirement and Test dates—Fall Quarter You may fulfill the US Constitution Requirement through the Education Department test offered twice per quarter during the Fall, Winter and Spring Quarters. The tests are free. **Fall Quarter Test dates** **Register TODAY** **Date: Friday, November 12, 2021** **Time: 1 pm to 3 pm** **Location: Online Exam** **Date: Friday, November 19, 2021** **Time: 1 pm to 3 pm** **Location: Online Exam** **Only those who register will receive a link to the exam it will only be opened for 2 hours and then closed.** You may obtain a copy of the US Constitution Study Guide here or by emailing Esperanza Zamora. Please contact Esperanza if you have any questions regarding your registration or to reschedule your seat at least 24 hours prior to the exam. She will email you to confirm your test registration. NOTE: *We recommend that you complete the Constitution requirement during the Fall Quarter* Additional option for completing the US Constitution requirement: Online exam offered by Notre Dame de Namur University (NDMU). More information is available here. Please remember to submit a copy of your Passing Certificate to the Credential Analyst. Deadline to verify completion of the U.S. Constitution Requirement: July 1, 2022.	**DATES** **Nov 12 and 19** *Deadline to verify completion of Constitution requirement* **July 1, 2022**	

Undergraduate Coursework: Students may waive the exam if they have complete an approved college or university course. Please submit a copy of your applicable transcripts to Kim Jackson for a review of your coursework by January 31, 2022. ☐ **Please contact Credential Analyst, <u>Esperanza Zamora</u>, should you have any questions regarding the U.S. Constitution Requirement.** ==**Deadline to verify completion of the U.S. Constitution Requirement: July 1, 2022.**== <u>submit verification of requirement completion to Credential Analyst, Esperanza Zamora</u>		
*<u>Technology Requirement</u> **All students must complete the Preliminary Technology requirement for credential eligibility by July 1, 2022. This requirement may be completed by taking course <u>XSC 209</u> (offered through the <u>UCSC Extension Program)</u> or by passage of the CSET subtests 133 & 134.** **By Course:** <u>XSC 209-Technology in Schools: An Introduction (registration is now open for Winter)</u> Online course offered through the UCSC Extension Program 2 qtr. Credits Cost: $410 40 seats available per course. Enrollment will be on a first come, first served basis. **<u>Course Dates</u>** <u>January 11- February 18, 2022</u> April 18 - May 27, 2022 June 6 – July 15, 2022 **By Exam:** <u>CSET Preliminary Technology Subtests I & II (#133 & #134)</u> Subtests #133 & 134 **2021 CSET TEST DATES TBA** Cost: $267 (for both subtests together; $133 for Subtest I and $134 for Subtest II) More <u>information.</u> Submit CSET passing verification to Credential Analyst by July 1 2022. **Deadline to complete Technology Requirement: July 1, 2022**	Next course begins **January 11** Next CSET **2021 Test** **January 11, 2022** **Deadline to verify completion of the Technology Requirement:** **July 1, 2022**	
<u>CPR Requirement</u> ==**Infant/Child/Adult CPR is required**==. Certification must be valid upon application for the Preliminary Credential through September 2022. **Deadline to verify completion of CPR: July 1, 2022. <u>Please submit an electronic copy of your valid CPR Certification card to the Credential Analyst.</u>** <u>Additional Options for completing the CPR Requirement</u> You may also take this course through your local Red Cross. Red Cross or AHA Heartsaver ==Infant/Child/Adult CPR== is required. <u>Please submit a copy of your valid CPR Certification card via email to Credential Analyst by July 1,</u>	***Deadline to verify completion the CPR Requirement:*** **July 1, 2022**	

2022.		
Online CPR Option: Online courses are only accepted if the course includes a verifiable required in-person skills check module. Students who complete online CPR training must submit proof of required in-person skills check when submitting their CPR card to the department for their credential application. Online CPR Option: The following online course has been approved by the department for meeting the CPR requirement: ProTrainings Healthcare BLS. Approved online courses are offered locally through the following agency: Above the Bar CPR: phone: 831/462-4376 Online Heartsaver CPR AED (In-person skills check offered weekly) Cost: $120 ($70 - Heartsaver CPR AED + $50 - in-person skills check) **Above the Bar Heartsaver CPR AED classes** Monday, November 15, 2021 from 10:00 AM to 2:00 PM Monday, December 13, 2021 from 10:00 AM to 2:00 PM **Above the Bar Skills check classes** This is a skills check only!!!!! You must go to Heartsaver® CPR AED Online	AHA and complete the online portion, and bring the certificate to class. Monday, November 15, 2021 from 1:00 PM to 2:00 PM Monday, December 13, 2021 from 1:00 PM to 2:00 PM Please submit a copy of your valid CPR Certification card via email to Credential Analyst by July 1, 2022. Deadline to verify completion of CPR: July 1, 2022 **Please contact Credential Analyst Esperanza Zamora, should you have any questions regarding the CPR Requirement.**		
*Winter Quarter Enrollment: November 12 - December 12 Please review the Enrollment Instructions for Multiple Subject (on **page 8** below) or Single Subject (on **page 9** below) programs. **The program's deadline to enroll is December 12, 2021.** **Please contact Credential Analyst Esperanza Zamora, should you have any questions regarding your winter enrollment.**	Enrollment Opens **November 12** *Enrollment Deadline:* **December 12**	
Fall Online Window: TPE Quarterly Evaluations, Single Subjects; November 8 - December 17	**November 8 - December 17**	
*Thanksgiving Week During the week of Thanksgiving (Nov. 22-26), some UCSC courses may have altered their regular meeting schedule. See individual course syllabi and contact your instructor for details (some classes will be meeting for	**November 22-26**	

make-up classes the week of Dec. 6-10, finals week). Please continue to follow the district calendar for your school placement schedule since district schedules vary during the week of Thanksgiving and leading up to the Winter holidays.		
Fall Quarter Grade Option Deadline: November 28, 2021 November 28 is the deadline to change your grading options for Fall Quarter classes. Note: Do not miss this deadline!	**November 28**	
Deadline to Submit Final Undergraduate Transcripts (Department copy), December 1, 2021 All **non-UCSC degree holders** must submit their final transcripts with confirmation of degree for their credential application. Submit an official copy of your transcripts (in a sealed envelope) by mail by **December 1, 2021.** **Submission Instructions:** The Education Department will also need a copy of your official final transcripts with degree verification for your credential application. The deadline to submit your final official transcript to the Education Department is December 1st ==Electronic copies== of transcripts are accepted but they **must** be sent to Esperanza Zamora at zamora@ucsc.edu **directly from your undergraduate institution.** **NOTE: If you have your transcripts mailed to the department directly from your undergraduate institution, Attention Esperanza Zamora** Esperanza Zamora will send you a confirmation by email when she receives your transcripts. ==Please DO NOT upload Official Transcripts to Google Form.==	**December 1**	
CalTPA Cycle 1 Upload Deadline: December 3, 2021 Math and Science: December 2 Multiple Subjects: December 2 or 15	**Math and Science: December 2** **Multiple Subjects: December 2 or 15**	
*Fall Quarter Ends – December 10 Fall quarter ends Friday, December 10.	**December 10**	

*Winter Quarter Instruction Begins Winter quarter classes begin Monday, January 3, 2022, and end Friday, March 20, 2022. *Please see your placement school's calendar for the January start date. Also, please consult with your Supervisor regarding when you will take a spring break, and please note that most of you will take your spring break in March & April to coincide with the calendar of your placement school.	**January 3, 2022**

See page 11- 12 for the Multiple Subject 2022 Winter Quarter Schedule
See page 13 - 14 for the Single Subject 2022 Winter Quarter Schedule

Multiple Subject
Winter 2022 Course Schedule

Note: Multiple Subject Students should be enrolled in 3 courses (15 credits total); Bilingual Authorization students also enroll in EDUC 212B (17 credits total)

EDUC 201: Intermediate Student Teaching Seminar

Class #	Class ID	Units	Class Title	Type	Days	Times	Instructor	Capacity	Location	Cohort	Enrollment Notes
	EDUC 201-01	5	Intermediate Student Teaching	Seminar - All MS Cohort	Monday	12:00PM-2:00PM	Johnnie	20	1253	MS	
			Intermediate Student Teaching	Seminar - All MS Cohort	TBD	1 hour	Johnnie	20	TBD	MS	Breakout session

EDUC 203: Teaching English Language Development

Class #	Class ID	Units	Class Title	Type	Days	Times	Instructor	Capacity	Location	Cohort	Enrollment Notes
	EDUC 203	5	Teaching English Language	Seminar	Monday	2:30PM-05:30PM	Kip Tellez	20	1253	MS	

EDUC 221: Science Learning and Teaching in Elementary Classrooms

Class #	Class ID	Units	Class Title	Type	Days	Times	Instructor	Capacity	Location		Enrollment Notes
	EDUC 221 - 01	5	Science Learning and Teaching	Seminar	Wednesday	12:30PM-3:30PM	Jerome	20	Gault	MS	*Times vary each week. See Instructor for calendar.*

EDUC 219: Topics in Elementary Education: Physical Education

Class #	Class ID	Units	Class Title	Type	Days	Times	Instructor	Capacity	Location		Enrollment Notes
	EDUC 219 - 01	2	Topics in Elem Ed: Performing Arts	Seminar	Wednesday	6:00-8:15PM	Caitlin	20	*Westlake Multipurpose Room*	MS	Class meets: Jan. 19, 26; Feb 2, 9,16, 23

EDUC 212B-01: Bilingualism and Biliteracy: Language Literacy and Content Instruction

Bilingual Students ONLY

Class #	Class ID	Units	Class Title	Type	Days	Times	Instructor	Capacity	Location	Cohort	Enrollment Notes
	EDUC 212B-01	2	Bilingualism and Biliteracy	LEC	Friday	03:30-6:30PM	Janet Johns	15	1253	Bilingual Authorization	1.21, 1.28, 2.11, 2.25 (Fridays); 2.19 (date is tentative; Sat. in Watsonville)

Single Subject
Winter 2022 Course Schedule

NOTE: Single Subject students should be enrolled in 3 courses (15 credits total); Bilingual Authorization students also enroll in EDUC 212B (17 credits total)

EDUC 201: Intermediate Student Teaching Seminar

Class #	Class ID	Units	Class Title	Type	Days	Times	Instructor	Capacity	Location	Cohort	Enrollment Notes
	EDUC 201-04	5	Intermediate Student Teaching	Lecture	Wednesday	04:00PM-07:00PM	Jennifer, Marissa, Jamie	25	request rm. 201 SCHS	Social Studies/English	

EDUC 201: Intermediate Student Teaching Seminar

| | EDUC 201-05 | 5 | Intermediate Student Teaching | Lecture | Thursday | 04:00PM-07:00PM | Sumita, Molly | 15 | 0270 | Math/Science | |

EDUC 201A: Intermediate Student Teaching Seminar

Class #	Class ID	Units	Class Title	Type	Days	Times	Instructor	Capacity	Location	Cohort	Enrollment Notes
	EDUC 201A-04	5	Intermediate Student Teaching	Lecture	TBA	TBA	Jennifer, Marissa, Jamie	25	rm. 63 SCHS	Social Studies/English	
	EDUC 201A-05	5	Intermediate Student Teaching	Lecture	TBA	TBA	Sumita, Molly	15	TBD	Math/Science	

EDUC 227: English Teaching Secondary

Class #	Class ID	Units	Class Title	Type	Days	Times	Instructor	Capacity	Location	Cohort	Enrollment Notes
	EDUC 227-01	5	English Teaching for Secondary Classrooms	Lecture	Tuesday	04:00PM-07:00PM	Jamie DeWitt	12	3170	English	

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EDUC 229: Teach Math Secondary

Class #	Class ID	Units	Class Title	Type	Days	Times	Instructor	Capacity	Location	Cohort	Enrollment Notes
	EDUC 229-01	5	Mathematics in Secondary Classroom	Lecture	Tuesday	04:00PM-07:00PM	Sumita Jaggar	8	0270	Math	

EDUC 231: Teaching Science in the Secondary Classroom

Class #	Class ID	Units	Class Title	Type	Days	Times	Instructor	Capacity	Location	Cohort	Enrollment Notes
	EDUC 231-01	5	Teaching Science in the Secondary Classroom	Lecture	Tuesday	04:00PM-07:00PM	Jerome	8	1253	Science	

EDUC 233: Social Science Teaching for Secondary Classrooms

Class #	Class ID	Units	Class Title	Type	Days	Times	Instructor	Capacity	Location	Cohort	Enrollment Notes
	EDUC 233-01	5	Teaching for Secondary Classrooms	Lecture	Tuesday	04:00PM-07:00PM	Daisy	15	0266	Social Studies	

EDUC 212B: Bilingualism and Biliteracy: Language Literacy and Content Instruction

Class #	Class ID	Units	Class Title	Type	Days	Times	Instructor	Capacity	Location	Cohort	Enrollment Notes
	EDUC 212B-01	2	Bilingualism and Biliteracy	LEC	Friday	03:30-6:30PM	Janet Johns	15	1253	Bilingual Authorization	1.21, 1.28, 2.11, 2.25 (Fridays);2.19 (date is tentative;Sat. in Watsonville)