Please be sure to review ALL information included in MA/Credential Program bulletins. **You are responsible for meeting any action items and/or deadlines included in the bulletin and MA Handbook.** The bulletin is formatted so that you may utilize it as a checklist if you so desire. New items are marked with an asterisk*. Keep a copy of each bulletin for current and future reference. **All bulletins will be sent to your UCSC e-mail account** and archived on our website at: [http://education.ucsc.edu/academics/mac-info/mac-current-students/index.html](http://education.ucsc.edu/academics/mac-info/mac-current-students/index.html).

If you have any questions regarding credential and or testing requirements, please email Kim Jackson at kljacks@ucsc.edu.

<table>
<thead>
<tr>
<th>ACTION ITEMS/INFORMATION</th>
<th>DUE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>NEW ITEMS</strong></td>
<td></td>
</tr>
<tr>
<td>Spring Quarter Begins, Monday, April 2</td>
<td>April 2</td>
</tr>
<tr>
<td>Spring Classes begin.</td>
<td></td>
</tr>
<tr>
<td><em>Spring Quarter CPR Classes through UCSC Recreation Department</em></td>
<td>Online Registration Opens April 3</td>
</tr>
</tbody>
</table>

Online registration for Spring courses will open on April 3rd at 9am.

**Spring Quarter Course Dates:**

- CPR/AED Heartsaver In-Person Class #1 Th, 4/12, 5:30-9:00pm
- CPR/AED Heartsaver In-Person Class #2 Tu, 4/24, 5:30-9pm
- CPR/AED Heartsaver In-Person Class #3 W, 5/2, 5:30-9pm
- CPR/AED Heartsaver In-Person Class #4 Th, 5/24, 5:30-9pm
- CPR/AED Heartsaver In-Person Class #5 W, 5/30, 5:30-9pm
- CPR/AED Heartsaver In-Person Class #6 M, 6/4, 5:30-9pm

**Location:** OPERS Conference Room, East Field House

**Cost:** $67 (instruction & certification)

Register for a class on April 3. Classes are open to the public and fill up quickly. Spring is a high demand quarter for CPR/First Aid classes.

OPERS courses are not offered during the summer.

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You may also take this course through your local Red Cross. Red Cross or AHA Heartsaver **Infant/Child/Adult CPR is required**.

Please submit a copy of your valid CPR Certification card to Kim Jackson’s mailbox (McHenry Room 2140B) or submit electronically to kljacks@ucsc.edu by July 1, 2018.

**Online CPR Option:** Online courses are only accepted if the course includes a verifiable, required in-person skills check module. Students who complete online CPR training must submit proof of required in-person skills check when submitting their CPR card to the department for their credential application.

Approved online courses are offered locally through the following agency:

- **Above the Bar CPR** phone: 831/462-4376
- **Heartsaver CPR AED** (in-person skills check offered weekly)
- Cost: $63 ($23- online training session + $40-in-person skills check)

**Deadline to verify completion of CPR:** July 1, 2018.
**edTPA Registration Deadline: April 6**

All students will need to register for edTPA on or before April 6 in order to pay for and receive their Authorization Key. The Key will allow you to transfer your edTPA portfolio from Chalk & Wire to Pearson for scoring. The fee for each student is $300. (Instructions for registering for the edTPA are [here](#).)

**Spring Quarter Enrollment & Fee Payment Deadline – April 9**

The Spring Quarter enrollment and fee payment deadline is April 9th. You must be enrolled in 3 courses of student teaching with your supervisor—202A, B and C. Bilingual Candidates additionally must be enrolled in EDUC 212 C. These are your only classes for the spring quarter. Please see the March 2018 M.A. Bulletin for MS and SS Spring Quarter Enrollment Instructions.

**Deadline to submit edTPA to Pearson for scoring – April 12 & April 26**

April 12 is the deadline to submit your edTPA into Chalk and Wire for a score returned by May 3.

April 26 is the deadline to upload the edTPA into Chalk and Wire for a score returned by May 17.

Retakes must be completed by June 7 (there are no July dates).

Drop-in Support edTPA/Chalk Wire to Pearson: April 10, from 3 - 5pm in room McHenry Library, Education room 1253

Soleste and Esperanza prepared a 5-minute video to demonstrate how to transfer your edTPA portfolio from Chalk & Wire to Pearson. They are also providing in-person individualized drop-in support on April 10th from 3 to 5:30pm in room 1253, as well as visiting all cohorts to provide a demonstration. Please do not hesitate to call or email either Soleste or Esperanza with your specific questions.

**RICA Test Requirement (Multiple Subjects Only)**

Multiple subject candidates are required - prior to completion of the program and in order to be recommended for a credential - to pass the RICA exam.

The RICA exam measures the knowledge, skills, and abilities essential to offer effective reading instruction to K-12 students. The RICA exam may NOT be taken prior to completion of the required Multiple Subject Reading Instruction course (EDUC 220: Reading and Language Arts for Elementary Classrooms).


The exam fee is $171.

Note: Students are advised to take the RICA no later than April 15th to allow time to retake the exam if necessary and still meet the department's July 1st deadline.

Deadline to verify passage of the RICA is July 1, 2018. Submit a copy of your passing results to the Kim Jackson
If you took the CSET SPANISH LOTE in January or March and passed either Spanish Subtest III and/or Spanish Subtest V, please submit your passing score verification to Kim Jackson immediately.

The LAST available CSET LOTE Spanish Subtest III (CSET test code 147) testing window is April 16 – May 13, 2018. Please make sure you are prepared to take this test since this is the last testing opportunity before the program ends. Getting an early start reading Novas’ Latino History, will help you to prepare.

CSET LOTE Spanish Subtest V (CSET test code 258) is available year-round, by appointment. Check appointment here.

Test & Registration Information
Required Exam: CSET LOTE Spanish subtests III & V (CSET test codes 147 & 258)

The deadline to verify passage of the CSET is July 1, 2018.

*Technology Requirement (By Course or CSET)

By Course:
XSC209-Technology in Schools: An Introduction
Online course offered through the UCSC Extension Program
2 qtr. Credits
Cost: $370
Course Dates:
April 23 – May 25, 2018 – XSC209 (803) – Online registration is available now.
June 18 – July 20, 2018 – XSC209 (804) – Online registration is available now.

40 seats available per course. Enrollment will be on first come, first served basis. To ensure that you are able to secure a seat in the class that you wish to take, do not delay your enrollment. Register as soon as possible!

By Exam: CSET Preliminary Technology Subtests I & II (#133 & #134).
Subtests #133 & 134 will be offered by appointment during the following 4-week testing window:
- Mar. 19 – Apr. 15, 2018
Cost: $267 (both subtests)
The final testing window for you to take the CSET before the July 1, 2018 deadline to verify completion of the technology requirement is between March 19 – April 15, 2018.
More information on CSET Technology subtests may be found here.

Deadline to complete Technology Requirement: July 1, 2018.

**2018 Graduate Division Commencement Ceremony
Thursday, June 14th, Quarry Amphitheater 4:00pm

This is an exciting day to celebrate your accomplishments with your fellow students, friends and family.

Detailed information regarding the June 14 ceremony, including: ordering regalia, registration for
graduation, FAQs for guests, and participant instructions for check-in and line-up the day of the ceremony is posted on the Graduate Division’s website.

IMPORTANT:

1. Participants are required to wear cap & gown. Regalia must be ordered online through the Bay Tree Book Store by 4:30pm on April 27th. Online order form can be found here.

2. To participate in the commencement ceremony, you must submit an Online Registration Form. The deadline to register for commencement is June 4, 2018.

**MA Speaker Series: LGTBQ Panel Presentation (attendance is required)**

Date: Wednesday May 2
Time: 5:00-6:30pm
Location: Santa Cruz County Office of Education

**MA Speaker Series: New Teacher Induction & Support Programs (attendance is required)**

Date: Tuesday, May 8
Time: 5:30-6:45pm
Location: Santa Cruz County Office of Education

**BAE Kick-Off Event and Mini-Conference (attendance is required)**

*Inquiry and Equity: Teaching Writing that Matters*

Date: Wednesday May 9, 2018
Time: 4:00 - 7:30pm
Location: Shoreline Middle School
注册

**Summer Quarter Enrollment Period – May 14-19**

Enrollment for Summer begins on Monday, May 14. The enrollment deadline is May 19. (Enrollment by Permission Code: May 20-25)
All students must be enrolled in their required courses for Summer by May 25, 2018

Enrollment instructions will be provided in the May issue of the M.A. Bulletin. (See below for draft Summer Schedules.)

**Education Department Scholarships Application Deadline – May 15**

The deadline for students to return their completed applications for the following Education Department Scholarships is May 15:
- Kathryn Merriam Scholarship
- Laura Settle Scholarship
- Nancy Matlock Teacher Scholarship

Please return completed applications by email to Kim Jackson by the May 15th deadline.

Applications for the three department scholarships will be emailed to students on April 2nd. Please contact Kim if you need another copy of the applications.
Spring Quarter US Constitution Test Dates – April 5th and 12th

Exam Dates: April 5 & April 12
Time: 1:30 - 3:30pm
Location: McHenry Library, Education room 1253

All credential candidates must meet the U.S. Constitution Requirement for credential eligibility.

The deadline to complete this requirement is July 1st.

Exam Registration Instructions:
You will receive an exam study guide upon registration. Please email Esperanza if you have any question and/or you are unable to download study guide.

Please note that we do not offer the U.S. Constitution Test during the summer.

Additional option for completing the requirement:
If you have not met the U.S. Constitution Requirement and do not pass one of the department held exams this quarter you will need to take the online exam offered by Notre Dame de Namur University (NDMU).
Online exam offered by Notre Dame de Namur University (NDMU).
(Exam fee: $80)
For more information see http://www.usconstitutionexam.com/
->Please remember to submit a copy of your Passing Certificate to Kim Jackson once you have passed the NDMU online exam.

Deadline to verify completion of the U.S. Constitution Requirement: July 1

Upcoming Events – Summer Quarter 2018

MA/C Program (pre-summer) Break: June 18-22, 2018 (No classes)
Summer II: June 25 - July 20, 2018 (Summer enrollment period: May 14-19)
Summer Quarter Draft Schedules (see below)
Please note that this is only a four-week quarter (June 25-July 20) so the class schedules are accelerated. Class participation and attendance are critical. Missing a class session will affect your grade and passage of the course.
### MULTIPLE SUBJECT SCHEDULE
**SUMMER Quarter 2018 (June 25-July 21, 2018)**

<table>
<thead>
<tr>
<th>COURSE NUMBER</th>
<th>CLASS TITLE</th>
<th>CREDITS</th>
<th>DAYS</th>
<th>TIME</th>
<th>INSTRUCTOR</th>
<th>MEETING DATES</th>
<th>LOCATION</th>
<th>ENROLLMENT NOTES</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDUC 208-01</td>
<td>Portfolio Development</td>
<td>2</td>
<td>T/Th</td>
<td>8:00AM-9:45AM</td>
<td>TBD</td>
<td>6/26/18-7/19/18</td>
<td>Kresge 327</td>
<td>Multiple &amp; Single Subject Enroll</td>
</tr>
<tr>
<td>EDUC 218-01</td>
<td>Topics in Elementary Education: Physical Education</td>
<td>2</td>
<td>MWF</td>
<td>8:00AM-11:00AM</td>
<td>Kaarin Johnson</td>
<td>6/25, 6/27, 6/29 &amp; 7/1</td>
<td>Westlake Elementary Multipurpose Room</td>
<td>4 CLASS SESSIONS</td>
</tr>
<tr>
<td>EDUC 219-01</td>
<td>Topics in Elementary Education:Visual Arts</td>
<td>2</td>
<td>MWF</td>
<td>12:30-3:00PM</td>
<td>Susan Trimingham</td>
<td>6/25 &amp; 6/27 &amp; 6/29</td>
<td>Mohr Hall 1260</td>
<td>3 CLASS SESSIONS</td>
</tr>
</tbody>
</table>

### SINGLE SUBJECT SCHEDULE
**SUMMER Quarter 2018 (June 25-July 20, 2018)**

<table>
<thead>
<tr>
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<td>T/Th</td>
<td>8:00AM-9:45AM</td>
<td>TBD</td>
<td>6/25/18-7/19/18</td>
<td>Kresge 327</td>
<td>Single &amp; Multiple Subject Enroll</td>
</tr>
<tr>
<td>EDUC 225-01</td>
<td>Reading and Writing Across the Curriculum</td>
<td>5</td>
<td>MW</td>
<td>8:00AM-12:00PM</td>
<td>Heather Schlamen</td>
<td>6/25/18-7/18/18</td>
<td>Mohr Hall 0270</td>
<td>Single Subject Enroll</td>
</tr>
</tbody>
</table>

Summer Enrollment Dates: May 14- May 19  
Enrollment Deadline: May 25  
Grade Option deadline: May 25

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(DRAFT)