

UCSC EDUCATION DEPARTMENT
MA/CREDENTIAL PROGRAM
2018-2019

**INFORMATION BULLETIN #4
OCTOBER 1, 2018**

Please be sure to **review ALL information** included in MA/Credential Program bulletins. You are responsible for meeting any action items and/or deadlines included in the bulletin and MA Handbook. The bulletin is formatted so that you may utilize it as a checklist if you so desire. New items are marked with an asterisk.* Keep a copy of each bulletin for current and future reference. All bulletins will be sent to your UCSC email account and archived on [our website](#).

If you have any questions regarding credential and or testing requirements, please [email Kim Jackson](#).

| ACTION ITEMS/INFORMATION (*NEW ITEMS) | DUE DATE | ☐ |
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| <p><u>Camera/Microphone & Tripod Check Out</u></p> <p>Media equipment is available for checkout in the Education Department.</p> <p>To reserve media equipment, please fill in the online request form.</p> <p>You will receive an email from either Esperanza or our Student Office Assistant to make arrangements to pick up the equipment, Monday to Friday.</p> <p>NOTE: You must be logged onto your UCSC Email account to access the form.</p> <p>Equipment can be picked up in Esperanza's (MA/C Program Assistant) office in 2159 McHenry by appointment. She is typically in her office Tuesday through Friday mornings, but please check with her before coming in. If you have questions regarding camera equipment please email Esperanza.</p> <p>Please limit your use of the equipment to one week, if possible, so that all students can have access as needed.</p> | <p>Available Now!</p> | |
| <p><u>*CPR Requirement</u></p> <p>CPR /AED Heartsaver (Infant/Child/Adult) <u>In Person</u> classes through the UCSC Recreation Department Fall Quarter Dates: (10 seats available in each class)</p> <p>CPR/AED #1 Heartsaver - in-person Weds., October 11, 5:00 pm</p> <p>CPR/AED #2 Heartsaver - in-person Mon., October 24, 5:00 pm</p> <p>CPR/AED #3 Heartsaver - in-person Weds., November 7, 5:00 pm</p> <p>CPR/AED #4 Heartsaver - in-person Weds., December 4, 5:00 pm</p> | <p>OPERS Online Registration Opens October 2</p> <p>Fall Course Dates Oct. 11 Oct. 24 Nov 7 Dec 4</p> | |

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| <p>Registration opens October 2 for all classes. Register online by clicking the course links listed above. The cost is \$67. Sign up ASAP as classes fill up quickly.</p> <p>The UCSC Recreation Department will offer four additional in-person CPR classes each during the winter & spring quarters. These courses are not offered during the summer.</p> <p>You may also take this course through your local Red Cross. Red Cross or AHA Heartsaver Infant/Child/Adult CPR is required. Please submit a copy of your valid CPR Certification card to Kim Jackson's mailbox (McHenry Room 2140B) or submit electronically by July 1, 2019.</p> <p>Online CPR Option: Online courses are only accepted if the course includes a required and verifiable in-person skills check module. Students who complete online CPR training must submit proof of the required in-person skills check when submitting their CPR card to the department for their credential application. Approved online courses are offered locally through the following agency: Above the Bar CPR, phone: 831/462-4376.</p> <p>Heartsaver CPR AED (In-person skills check offered weekly) Cost: \$63 (\$23- online training session + \$40 for the in-person skills check)</p> <p>Deadline to verify completion of CPR: July 1, 2019.</p> | <p style="text-align: center;">Deadline to complete CPR: July 1, 2019</p> | |
| <p>*MA/Credential Speaker Series- Gang Awareness in Santa Cruz County 1</p> <p>Date: Wednesday, October 3 Time: 3:00-4:30pm Location: Santa Cruz County Office of Education, Tech Center.</p> <p>MA/C Program Speaker Series events are a mandatory part of our program for which you earn two additional credits; there will be sign-in sheets to confirm your attendance.</p> | <p style="text-align: center;">October 3 3:00-4:30pm</p> | |
| <p>Fall Quarter Academic Deadlines—Do not miss!</p> <ul style="list-style-type: none"> -Graduate Student Enrollment Deadline: Fri., October 5 -Enrollment by Permission Code begins: Sat., October 6 -Add/Drop/Swap Classes ends: Weds., October 17 -Deadline to change Grade Option*: Weds., October 17 <p>*Please note: the department will not approve late grading changes after the Grade Option Deadline!</p> <p>UCSC Academic and Administrative Calendar 2018/19: https://registrar.ucsc.edu/calendar/academiccalendar.html</p> | <p style="text-align: center;">October 5</p> | |
| <p>*Teachers for Social Justice 18th Annual Conference, October 6</p> <p>Date: Saturday, October 6, 2018 Time: 9:00 am-5:00 pm Location: John O'Connell High School, 2355 Folsom St, San Francisco, CA 94110</p> | <p style="text-align: center;">October 6</p> | |

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| <p>https://t4sj.org/events/t4sj-conference-2018/</p> <p>On-Line Registration is open: http://t4sj.sfpeople.net/index.php?option=com_civicrm&task=civicrm/event/register&Itemid=112&id=27&reset=1</p> <p>(Optional conference for teachers and student teachers)</p> | | |
| <p><u>US Constitution Requirement and Test—Fall Quarter</u></p> <p>NOTE: CSU Degree holders do NOT have to meet the U.S. Constitution requirement.</p> <p>You may fulfill the US Constitution Requirement through the Education Department test offered twice per quarter during the Fall, Winter and Spring Quarters. The tests are free.</p> <p>Fall Quarter Test Dates October 10, 2018; 10am-12pm (Registration is closed) Location: McHenry 1253</p> <p>October 17, 2018; 10am-12pm (only seven seats available to register) Location: McHenry 1253</p> <p>You may register here.</p> <p>You may find an online copy of the US Constitution Study Guide or e-mail Esperanza Zamora to receive an electronic study guide.</p> <p>Please contact Esperanza if you have any questions regarding your registration or to reschedule your seat at least 24 hours prior to the exam. She will email you to confirm your test registration.</p> <p>NOTE: Students are advised to complete the Constitution requirement during the Fall Quarter.</p> <p>Additional option for completing the requirement: You may take an online exam offered by Notre Dame de Namur University (NDMU). The cost to take this exam is \$85. More information is available here.</p> <p>To ensure that you meet the July 1, 2019 deadline, take the online exam before May 30th. Please remember to submit a copy of your Passing Certificate to Credential Analyst, Kim Jackson as soon as you pass the NDMU online exam.</p> <p>Deadline to verify completion of the U.S. Constitution Requirement: July 1, 2019.</p> | <p>Fall Test Dates October 10 10am-12pm</p> <p>October 17 10am-12pm</p> <p><i>Deadline to verify completion of requirement July 1, 2019</i></p> | |
| <p>*Technology Requirement</p> <p>All students must complete the Preliminary Technology requirement for credential eligibility by July 1, 2019. This requirement may be completed by taking course XSC 209 (offered through the UCSC Extension Program) or by passage of the CSET subtests 133 & 134.</p> <p>By Course: XSC 209-Technology in Schools: An Introduction Online course offered through the UCSC Extension Program 2 qtr. Credits</p> | <p>October 15</p> | |

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| <p>Cost: \$370 40 seats available per course. Enrollment will be on a first come, first served basis.</p> <p>Course Dates October 15 - November 16 – Course #XSC 209.(805) Online Registration: Register for XSC 209. (805)</p> <p>2019 Test Dates: There will be 4 courses scheduled in 2019. January 7-February 8, 2019 – Course #XSC 209. (806) Online Registration: Register for XSC 209. (806)</p> <p>Remaining 2019 test dates TBA.</p> <p>By Exam: CSET Preliminary Technology Subtests I & II (#133 & #134) Subtests #133 & 134 will be offered by appointment during the following 4-week testing windows:: Nov. 26–Dec. 23, 2018 Jan. 21–Feb. 17, 2019 Mar. 18–Apr. 14, 2019 Cost: \$267 (both subtests) The final testing window for you to take the CSET before the July 1, 2019 deadline to verify completion of the technology requirement is between March 18-April 14, 2019. More information.</p> <p>Submit CSET passing verification to Credential Analyst, Kim Jackson by July 1, 2019.</p> <p>Deadline to complete Technology Requirement: July 1, 2019</p> | <p>Next CSET November 26</p> <p>Deadline to verify completion of the Technology Requirement: July 1, 2019</p> | |
| <p>*MA/Credential Speaker Series- Formative and Summative Assessment, October 22 (Multiple Subject) ; October 26 (Single Subject)</p> <p>Date: Monday, October 22 (Multiple Subject) Time: 3:00-5:00pm Location: McHenry Library, room 0266</p> <p>Date: Friday, October 26 (Single Subject) Time: 3:00-5:00pm Location: McHenry Library, room 0266</p> <p>MA/C Program Speaker Series events are a mandatory part of our program for which you earn two additional credits; there will be sign-in sheets to confirm your attendance.</p> | <p>October 22 (Multiple Subject)</p> <p>October 26 (Single Subject)</p> | |
| <p>Deadline to Submit Final Undergraduate Transcripts (department copy), December 1, 2018</p> <p><u>All non-UCSC degree holders</u> must submit their final transcripts with confirmation of degree for their credential application. Submit an <u>official copy</u> of your transcripts (in a sealed envelope) to Kim Jackson’s mailbox (located in room 2140B McHenry Library) by December 1, 2018. NOTE: Do not have your transcripts mailed to the department directly from your undergraduate institution! Hand-deliver your transcripts to Kim’s mailbox. Kim will send you a confirmation by email when she receives your transcripts.</p> | <p>December 1</p> | |