

# UCSC EDUCATION DEPARTMENT MASTER OF ARTS IN EDUCATION AND CALIFORNIA TEACHING CREDENTIAL PROGRAM



## INFORMATION BULLETIN #1 June-July 2023



Welcome to the UCSC MA/Credential Program! Included below is important information and deadlines that we want to bring to your attention prior to our July orientations days and the first day of classes. Be sure to please take the time to review ALL information included in our monthly MA/Credential Program bulletins. **You are responsible for meeting any action items and/or deadlines.** We format the bulletin so that you can use it as your checklist!

We will email a bulletin around the beginning of each month for the next 12 months. Please keep a copy of each bulletin for current and future reference. **All bulletins will be sent to your UCSC email account** and archived on our [website](#) for current students.

If you have **any** questions about ***credential or testing requirements*** or have questions regarding ***enrollment***, please email [Esperanza Zamora](#).

**June 30, 2023**

# **Graduate Student Health Insurance Waiver**

All students are required to have health, dental and vision insurance. Students who already have their own health, dental and vision insurance and wish to waive out of the UCSC Graduate Student Health Insurance Plan (UC SHIP) for Summer Quarter 2023 must complete an [online waiver](#) (found under “What to Do”) through the UCSC Health Insurance Office by June 30, 2023. Your waiver application must be completed and submitted by the June 30, 2023 deadline or you will be charged for university insurance.

If you need help, please contact the [Student Health Insurance Office by](#) email at [insure@ucsc.edu](mailto:insure@ucsc.edu).

# Billing and Payment Information

Student Business Services ([sbs.ucsc.edu](https://sbs.ucsc.edu)) is responsible for generating eBills and accepting payments for your MyUCSC Student Account. eBills will be available on your [MyUCSC](#) account. To get to UCSC eBill/ePay, go to [MyUCSC](#), then click on the 'My Account \$' tile. Click on the link to "UCSC eBill/ePay." Electronic payments can also be made via the UCSC eBill/ePay site. Please go to [MyUCSC](#) for detailed information about all university student services.

*First Billing Due Date* July 27

*Fee Payment Deadline* August 10

# Complete Immunization and Tuberculosis Risk Screening Compliance Process

## There are several immunization requirements for UC Affiliates:

### 1) COVID-19 Vaccination Requirements (*may be updated over the summer*)

- This [policy](#) applies to all UC students, trainees, personnel and all others who work, live, and/or learn in any of the University's locations or otherwise participate in person in University Programs.
- Covered individuals are required, subject to limited deferrals, exceptions, and associated non-pharmaceutical interventions, to be [fully vaccinated, including boosted](#) (if booster eligible), against COVID-19 before physically accessing the University's locations and programs.
- There are limited [exemptions](#) for covered individuals.
- Please visit [COVID-19 Vaccines](#) for more information.



## 2) Flu Vaccine Policy

- The University of California issued an [executive order](#) on Oct. 8, 2021, requiring flu vaccinations for all students, trainees, personnel, and all others who live, work, and/or learn, live in any of the University's locations.
- The requirements for Fall 2023 will be announced when they are confirmed.



# 3) University of California Immunization Policy

## Immunization and TB Screening Requirements

### IMMUNIZATION AND TB SCREENING REQUIREMENTS

#### MEASLES, MUMPS & RUBELLA (MMR) Vaccine

Two (2) doses with first dose on or after 1st birthday;

OR positive titer (lab evidence of immunity to disease).

#### VARICELLA (Chickenpox) Vaccine

Two (2) doses with first dose on or after 1st birthday;

OR positive titer.

\*History of contracting the disease does **NOT** meet compliance.

#### TETANUS, DIPHTHERIA & PERTUSSIS (Tdap) Vaccine

One (1) dose after age 7.

This is **NOT** the same as a DTaP vaccination.

#### MENINGOCOCCAL CONJUGATE (Serogroups A, C, Y, & W-135) Vaccine

One (1) dose on or after age 16 for all students who are ages 21 years or younger.

#### FLU VACCINATION

Upload or decline flu vaccination annually.

#### COVID-19

Two (2) Primary Doses Required. Upload proof or decline the CDC-recommended Booster annually.

#### TB SCREENING

All incoming students must complete a Tuberculosis risk questionnaire. Further testing may be required.

STUDENT INQUIRIES: Health e-Messenger

UC SANTA CRUZ  
Student Health  
Services

[studenthealth.ucsc.edu](http://studenthealth.ucsc.edu)

# 3) University of California Immunization Policy

- The University requires incoming and re-admitted students to have certain vaccinations and a screening for tuberculosis (TB). These are also known as "medical clearances."
- The required vaccinations and screening prevent serious diseases that spread easily.
- If you are living, studying, or coming to campus for any reason and you don't meet these requirements, you could be prevented from registering for future classes. The only exceptions to this policy are medical exemptions. Learn more about the UC medical [exemption policy here](#).
- The deadline for all required vaccines (except Flu) is before you come to campus. However, please consider the deadline to be "as soon as possible" so you don't risk enrollment holds.





# Parking Permits

If you are planning to park on campus during the summer session, please visit the UCSC [Transportation and Parking Services \(TAPS\) website](#) for information on parking permits for Graduate Students. Email [tapsales@ucsc.edu](mailto:tapsales@ucsc.edu) if you have questions.

We recommend that you **purchase your parking permit on a quarterly basis**, since your **class schedule changes each quarter**.

**Please note:** Parking regulations are strictly enforced on campus. You need a parking permit to park on campus. We suggest that you carpool with classmates; you will find that you are on similar class schedules. Before committing to the expense of quarterly parking passes you may want to arrange shared transportation.





# Student ID Cards

MA/Credential students may obtain a Graduate Student ID Card from the [ID Card Services](#) Office (*located on the first floor of the Bay Tree Bookstore Building*). ID card services are open from 10:00am - 4:00pm, Monday through Friday.

A UCSC Student ID is issued to new students free of charge. New students receive a validation sticker as well (if all fees have been paid). The sticker will signify that you have paid all fees and are registered as a student.

Your validated and stickered Student ID allows access to various campus offices and services which include; the library, health center, field house, dining halls, and all Santa Cruz Metro buses. Your Student ID is required by the Office of the Registrar for access to records and services. In the event your Student ID's magnetic strip no longer functions, please bring the card to ID Card Services to have it examined. For information on pricing and hours of service, visit the [Bay Tree Bookstore ID Card Services](#).



# Student ID Cards Pt. 2

To pick up your card you must bring your UCSC Student ID number and a government-issued photo ID with you.

To look up your student ID number log in to [My UCSC](#),

**Note for UCSC undergrad students:** If you were a UCSC undergraduate you will need a graduate student ID card. To obtain a grad student ID card you must bring your current undergrad UCSC ID card with you.



# Student ID Cards Pt. 3

*When picking up your card, present yourself as an “Education MA/Credential Program Student.”*

NOTE: MA/Credential students do NOT go to the Summer Session Office for ID cards.

For more information, see [ID Card Services](#).

*When picking up your card, let them know you are an “**Education MA/Credential Program Graduate Student.**”*



# MA/Credential Program New Student Orientation

***Please note: orientations are not optional. All students are required to attend both days of orientation.***

New Student Orientation  
Physical Sciences Room 110

Tuesday, July 25th, 2023 from 1-5 PM

Friday, July 28th, 2023 from 1-5 PM

**Orientation for Latinx Initiative for Future Teachers (LIFT)  
Scholars is Saturday, July 22, 2023, 10 AM to 4 PM (McHenry  
3170)**



# Grade Option Selection for Summer Courses

## Deadline: July 23

You may need to change your grading option if you wish to receive letter grades in your summer courses. You can change the Grade Option setting in the MyUCSC portal in each of your courses by the **July 23 deadline**.

For instructions on changing your grade option, complete the process through the [MyUCSC portal](#), or download [instructions here](#).

**Please note:** As a graduate student, you are required to earn a B in order to receive credit for all graduate level class.



# Student Teaching Orientation

## Multiple Subjects Students

- Tuesday Aug 8, 4:30 - 6:15 PM
- McHenry 1253

## English and Social Science Students

- Tuesday Aug 8, 1:45 - 3:30 PM
- McHenry 0266

## Math and Science Students

- Tuesday Aug 8, 1:45 - 3:30 PM
- McHenry 1253



# Statement of Legal Residency **for Fall** (Non-CA Residents)

Beginning June 1, qualifying out-of-state students may submit their Fall 2023 [Petition for Change of Legal Residence Status](#).

The deadline to submit the petition for Fall Quarter is **June 6**.

For more information please see the [UCSC Registrar's website](#).



# Fall Quarter Enrollment Period: August 6, - September 1, 2023

The Fall Quarter Enrollment Period *for Education MA/Credential Program students* begins August 1 and ends September 1.

Please *do not enroll in your Fall classes until you receive our MA/C August bulletin*, which will have enrollment information needed to enroll in the correct sections.



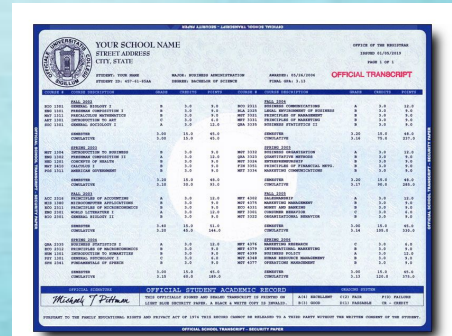
# Final Transcript Deadline

The deadline to submit your **final transcripts to the Graduate Division is September 1st**. Send your official final transcript - sealed in the original, university envelope, which states the degree and date conferred - to the following address by 9/1/2023:

UC Santa Cruz Graduate Application Processing  
1156 High Street Santa Cruz, CA 95064

Questions? Contact Veronica Larkin at [vlarkin@ucsc.edu](mailto:vlarkin@ucsc.edu)

**\*You do not need to submit final transcripts if you received your degree from UCSC. \***





# Summer Bridge: September 11 - 27

The following Fall Quarter classes begin during Summer Bridge (the time that our MA/Credential Program is in session before the university Fall Quarter officially begins):

EDUC 200 (MS/SS)- Beginning Student Teaching Seminar

EDUC 211 Teaching Special Populations (MS/SS)

EDUC 220 Reading and Language Arts for Elementary Classroom  
(MS only)



# Fall Quarter Instruction Begins: September 28, 2023

Please note that *some of your Fall Quarter classes will begin early* during Summer Bridge on September 11. All other fall quarter courses officially begin on September 28.



# All State Credential Requirements are due: July 1st, 2024

## State Credential Requirements (1 of 2)

The following **state credentialing requirements** must be completed prior to application for the Preliminary Credential at the end of your second summer, **July 2024**. The department's deadline to submit verification of requirement completion to Credential Analyst, for your credential application is July 1, 2024. Students are encouraged to submit their verification documents upon completing their requirements throughout the year rather than waiting until the July 1 deadline.

- **U.S. Constitution.** MA/C Program exam option; see below. [Non UCSC exams: submit original copy of Certificate of Completion here.](#) All CSU graduates have met this requirement through coursework.
- **CPR Requirement.** [Submit copy of your valid CPR card \(Infant/Child/Adult CPR\).](#) See below for more information about CPR options.
- **Bilingual Authorization CSETs.** Spanish subtests III & V. [Submit passing status report here.](#)



**All State Credential Requirements are due: July 1st, 2024**

## **State Credential Requirements (2 of 2)**

- **RICA (MS Only).**  
[Submit copy of passing score report here.](#)
- **Preliminary Technology.**  
Approved coursework (or CSET Tech. I & II): [Submit copy of passage of course or CSET score report here.](#) If you complete UCSC Extension XSC 209\*: Department will verify with Extension.

**Due July 1, 2024**

## **CPR - STATE Credential Requirement**

CPR certificate - **must include Adult, Child, & Infant** and meet the standards set by the American Red Cross and the American Heart Association.

**Infant/Child/Adult CPR is required.**

**Certification must be valid upon application for the Preliminary Credential through September, 2024.**

**CPR COURSE Options:** Online courses, in person, or blended courses are accepted. ***However, if you opt for a blended course, you must complete an in-person skills check.***

Online CPR Option: The following online course has been approved by the department for meeting the CPR requirement: [ProTrainings Healthcare BLS](#).

Approved online courses are offered locally through the following agency:

Deadline to verify completion of CPR: July 1, 2024. Please submit an electronic copy of your valid CPR Certification card to the Credential Analyst. If you have questions about whether a training will meet state requirements, please email [Esperanza](#).

# **CPR - STATE Credential Requirement (continued)**

Above the Bar CPR: phone: 831/462-4376

Online Heartsaver CPR AED Cost: \$70 - Heartsaver CPR AED

Above the Bar Heartsaver CPR AED classes

- [Tuesday, June 6, 2023 from 9:00 AM to 12:00 PM](#)
- [Saturday, June 17, 2023 from 12:00 PM to 3:00 PM](#)
- [Thursday, June 22, 2023 from 9:00 AM to 12:00 PM](#)
- [Saturday, July 8, 2023 from 12:00 PM to 3:00 PM](#)
- [Tuesday, July 18, 2023 from 9:00 AM to 12:00 PM](#)
- [Thursday, August 10, 2023 from 9:00 AM to 12:00 PM](#)
- [Saturday, August 12, 2023 from 12:00 PM to 3:00 PM](#)
- [Tuesday, August 15, 2023 from 9:00 AM to 12:00 PM](#)

## **Above the Bar Skills-Check Classes**

This is a skills check only. You must go to Heartsaver® CPR AED Online | AHA and complete the online portion, and bring the certificate to class.

Call to schedule: (831) 462 4376



# RICA Test Requirement (Multiple Subjects Only)

*RICA Passing Verification deadline:*

**July 1, 2024**

**Multiple subjects candidates** are required - prior to completion of the program in order to be recommended for a credential - to pass the RICA exam.

The RICA exam measures the knowledge, skills, and abilities essential to offer effective reading instruction to K-12 students. The RICA exam may not be taken prior to completion of the required Multiple Subject Reading Instruction course (EDUC 220: Reading and Language Arts for Elementary Classrooms).

RICA registration and test information (written test required) can be found [here](#).

The exam fee is \$171.

Please contact Credential Analyst, [Esperanza Zamora](#), should you have any questions regarding the RICA requirement.

Deadline to verify passage of the RICA is July 1, 2024. [Submit verification of requirement completion to Credential Analyst, Esperanza Zamora.](#)

**Due July 1st, 2024**

## **US Constitution Requirement and Test Dates**

You may **fulfill the US Constitution Requirement** through the **Education Department test** offered during the Fall, Winter and Spring Quarters. The tests are **free**. **California State** University graduates have **met** this requirement through undergraduate coursework. **UCSC courses** that meet the US Constitution Requirement: **POL 20, POL/LGST 111A, POL 120A, History 10A** (formerly 25A).

[Register TODAY](#)

### **Test dates**

**Date: Tuesday, July 11, 2023**

**Time: 12:00pm to 2:00pm**

**Location: McHenry Room TBD**

**Date: Thursday, July 20, 2023**

**Time: 12:00pm to 2:00pm**

**Location: McHenry Room TBD**

You may obtain a copy of the [US Constitution Study Guide](#) here or by emailing [Matthew Garipay](#).

Please contact [Matthew Garipay](#) if you have any questions regarding your registration or to reschedule your seat at least 24 hours prior to the exam. A copy of your responses will be sent to your email as confirmation you have signed up for the exam.

**Due July 1st, 2024**

# US Constitution Requirement and Test Dates (continued)

*You will receive an email at least 48 hours prior to your exam confirming the location, date, and time of the exam.*

*NOTE: We recommend that you complete the Constitution as soon as possible.*

**Additional option for completing the US Constitution requirement:**

Online exam offered by Notre Dame de Namur University (NDMU). More information is available [here](#).

Please [remember to submit a copy of your Passing Certificate to the Credential Analyst.](#)

**Undergraduate Coursework:** Students may waive the exam if they have completed an approved college or university course. [Submit verification of requirement completion to Credential Analyst, Esperanza Zamora before Dec. 1, 2023.](#)

Please contact Credential Analyst, [Esperanza Zamora](#), should you have any questions regarding the U.S. Constitution Requirement.

**Deadline to verify completion of the U.S. Constitution Requirement: July 1, 2024.**

Submit verification of requirement completion to Credential Analyst, [Esperanza Zamora](#).



# DON'T MISS THIS SUMMER OPPORTUNITY TO COMPLETE THIS STATE REQUIREMENT!

## Due July 1st, 2024

All students must complete the Preliminary Technology requirement for credential eligibility by July 1, 2024. This requirement may be completed by taking course [XSC 209](#) (offered through the [UCSC Extension Program](#)) or by passage of the CSET subtests 133 & 134 (\$267).

By Course:

[XSC 209-Technology in Schools: An Introduction](#)

Online course offered through the UCSC Extension Program

2 qtr. Credits

Cost: \$410

40 seats available per course. Enrollment will be on a first come, first served basis.

2023 dates Intro to Ed Tech 2023

Summer June 5 - July 21, 2023

**Due July 1st, 2024**

## **Technology Requirement (continued)**

By Exam:

[CSET Preliminary Technology Subtests I & II \(#133 & #134\)](#)

Subtests #133 & 134

[Available by appointment here.](#)

Submit CSET passing verification to Credential Analyst, Esperanza Zamora by July 1 2024. ***Deadline to complete Technology Requirement: July 1, 2024.***

**Available Now**

# **CalFresh and Other Campus Resources for Food Security**

Below is information below about CalFresh and also about a number of other campus UCSC resources to increase student food security.

While we are happy to say that the UCSC MA/C Program is an approved Calfresh Employee and Training Program, we are devastated and furious that Calfresh is not available to DACA, international and undocumented students. The university asks that if you have DACA, or are an international or undocumented student, that you contact [Slug Support Case Management Program](#) to find other means of getting food assistance (also see below).

Graduate students in the MA/C program also must still meet [CalFresh eligibility](#) requirements (e.g. citizenship and income). The major benefit of the UCSC/MA program being listed as an approved program is that students who are participating in the program will not have to meet the work requirement (typically students must at least work 20 hours or more per week or 80 hours a month on average).

## **What to add to your CalFresh application:**

- 1) Proof of enrollment in the UCSC MA/Credential Program.
- 2) The attached letter stating that the UCSC MA/Credential Program is an approved CalFresh Employee and Training Program.



# Grad Student Lounge and Mailroom

The Education **Grad Student Lounge and Mailroom** is in McHenry Library Room 2167. The **code** for the door to this room is **008614**. This is a shared space for all Education graduate students, MA/C and PhD. Unfortunately, we have no financial support for the equipment in this room - you will need to troubleshoot any printer issues or pool funds for additional toner cartridges. Since this is a shared space, please clean up after you use it. We thank you for remembering to be respectful of the various needs of all who enter and want to use the room.

The university offers a [Graduate Student Commons](#) located near the bookstore. There are rooms that can be reserved for quiet activity, they have computer equipment for check out, and there are printers. For [more information...](#)



# McHenry Library Services

If you haven't had a chance to visit McHenry Library, try to stop by either [virtually](#) or in person. There are some special services and collections that you will want to know about (see below). Remember that you can access electronic journals and databases while on campus and in the library. **Your UCSC photo ID card is your library card** – it must be activated at the Library Circulation Desk. Once your card is activated, the barcode becomes your login for access to electronic journals and article databases from *off* campus and for reserving study rooms online. A few of the services and collections offered:

- Multicultural and Award-Winning Children's Literature Curriculum Collection. McHenry Library an excellent [collection of children's literature](#) located on the fourth floor.
- Computer stations to check email and work on documents (e.g., MS Word).
- Laptop checkout—Mac or PC—for temporary use.
- Study rooms for approximately seven people, some with display screens you can connect to your laptop. [Reserve](#) online.
- Media Center (on the first floor) has a wide variety of DVDs and CDs for checkout. There are also individual and group listening and viewing rooms.

**\*\*\*Food and drink are allowed in the library** following these guidelines:  
“Think snack and wrapped items; avoid foods that have a strong smell or are messy; use covered drinks; leave your area clean and report any spills.”



# **Summer Quarter Schedule Below**



# Summer 2023 Multiple Subject Course Schedule

Note: Multiple Subjects students will enroll in 4 courses (14 credits total)

**ORIENTATIONS**  
**First Week July 25 and July 28 (attend BOTH days): Physical Sciences**  
**Room 110**  
**Tuesday 1-5PM**  
**Friday 1-5PM**

Class #	Class ID	Units	Class Title	Type	Days	Times	Instructor	Location	Cohort	Enrollment Notes
<b>EDUC 205: Teaching, Learning and Schooling in a Diverse Society</b>										
70531	EDUC 205-01	5	Teaching, Learning and Schooling in a Diverse Society	Seminar- All MS Cohort	Monday/Wednesday	12:00 - 3:00 PM	Kim Vachon	Humanities Lecture Hall	MS	
<b>EDUC 207: Social Foundations</b>										
70529	EDUC 207-01	5	Social Foundations	Seminar	Monday/Wednesday	4:00 - 7:00 PM	Nora Lang	Earth & Marine B214	MS	
<b>EDUC 210: Health, Safety and Community</b>										
70533	EDUC 210-01	2	Health, Safety and Community	Seminar	Thursday	1:00 - 3:45 PM	Jamie Cutter	Cowell Classroom 131	MS	This class meets only on these dates: July 27, Aug 3, 10, 17, 24
<b>EDUC 213: Child and Adolescent Development for Educators</b>										
70534	EDUC 213-01	2	Child and Adolescent Development for Educators	Seminar	Tuesday	1:00 - 3:45 PM	Soleste Hilberg	Cowell Classroom 131	MS	This class meets only on these dates: Aug 1, 8, 15, 22, 29
<b>EDUC 218: Topics in Elementary Education: Visual Arts</b>										
70806	EDUC 218-01	2	Topics in Elementary Education: Visual Arts	Lecture	Tuesday/Thursday	9:00 - 12:00 PM	Rhia Hurt	McHenry 1253	MS	This class meets only on these dates: July 25 & 27, Aug 1 & 3

# Summer 2023 Single Subject Course Schedule

Note: Single Subject students will enroll in 4 courses (14 credits total)

**ORIENTATIONS**  
**First Week July 25 and July 28 (attend BOTH days): Physical Sciences**  
**Room 110**  
**Tuesday 1-5PM**  
**Friday 1-5PM**

Class #	Class ID	Units	Class Title	Type	Days	Times	Instructor	Location	Cohort	Enrollment Notes
<b>EDUC 205: Teaching, Learning and Schooling in a Diverse Society</b>										
70532	EDUC 205-02	5	Teaching, Learning and Schooling in a Diverse Society	Seminar	Monday/Wednesday	4:00 - 7:00 PM	Kim Vachon	Engineering 2 Room 194	SS	
<b>EDUC 207: Social Foundations</b>										
70530	EDUC 207-02	5	Social Foundations	Seminar	Monday/Wednesday	12:00 - 3:00 PM	Rekia Jibrin	Cowell Classroom 131	SS	
<b>EDUC 210: Health, Safety and Community</b>										
70734	EDUC 210-02	2	Health, Safety and Community	Seminar	Thursday	4:15 - 7:00 PM	Jamie Cutter	Cowell Classroom 131	SS	This class meets only on these dates: July 27, Aug 3, 10, 17, 24
<b>EDUC 213: Child and Adolescent Development for Educators</b>										
70535	EDUC 213-02	2	Child and Adolescent Development for Educators	Seminar	Tuesday	4:15 - 7:00 PM	Soleste Hilberg	Cowell Classroom 131	SS	This class meets only on these dates: Aug 1, 8, 15, 22, 29