

**UCSC EDUCATION DEPARTMENT
MASTER OF ARTS IN EDUCATION AND
CALIFORNIA TEACHING CREDENTIAL PROGRAM
INFORMATION BULLETIN #4
October 2022**

Included below are important information and deadlines that we want to bring to your attention. Be sure to take the time to review ALL information included in the MA/Credential Program bulletins. Please be sure to meet deadlines for all action items. See the “Due Date” column on the right.

Note: The online course schedules often have incorrect information. Please refer to the most recent bulletin for accurate information on course schedules, rooms, and instructors..

The bulletin is formatted for use as a checklist if you wish. Please keep a copy of each bulletin for current and future reference. All bulletins will be sent to your UCSC email account and archived on our [website](#).

If you have any questions regarding credential and or testing requirements, please [email Esperanza Zamora](#).

All Due: July 1st, 2023

State Credential Requirements

The following **state credentialing requirements** must be completed prior to application for the Preliminary Credential at the end of your second summer, **July 2023**. [The department's deadline to submit verification of requirement completion to Credential Analyst](#), for your credential application is July 1, 2023. Students are encouraged to submit their verification documents upon completing their requirements throughout the year rather than waiting until the July 1 deadline.

CPR Requirement

[Submit copy of your valid CPR card](#)

(Infant/Child/Adult CPR). See below for more information about CPR training.

RICA (MS Only)

[Submit copy of passing score report.](#)

U.S. Constitution

MA/C Program exam option; see below. Non UCSC exams: [submit original copy of Certificate of Completion](#). All CSU graduates have met this requirement through coursework.

Preliminary Technology

CSET Tech. I & II: [Submit copy of passing score report](#). XSC 209*: ED Department will verify with Extension.

Bilingual Authorization CSETs

Bilingual Authorization (Spanish) subtests III & V [Submit passing status report](#).

Subject Matter CSET Subtests

Subtests required for credential subject area. [Submit passing status report](#)

Basic Skills Requirement

[Submit passing status report.](#)

DUE ASAP

University Immunization Requirements

Please note that, while UCSC has options for individuals who do not have a COVID-19 vaccine, because you are in local schools, and because districts require that student teachers in their classrooms be vaccinated, you must have COVID-19 vaccines.

COVID-19 Vaccination Requirements

- This [policy](#) applies to all UC students, trainees, personnel and all others who work, live, and/or learn in any of the University's locations or otherwise participate in person in University Programs.
- Covered individuals are required, subject to limited deferrals, exceptions, and associated non-pharmaceutical interventions, to be [fully vaccinated, including boosted](#) (if booster eligible), against COVID-19 before physically accessing the University's Locations and Programs.
- There are limited [exemptions](#) for covered individuals.
- Please visit [COVID-19 Vaccines](#) for more information.

[*\(more information available here\)*](#)

University of California Immunization and Screening Requirements

- This policy currently applies to all incoming students (undergraduates, graduates, transfers, and re-admits) who are living, studying, or coming to campus for any reason.
- Covered individuals are required to show proof of immunity against:
 - Measles, Mumps, Rubella (MMR)
 - Varicella (Chicken Pox)
 - TdaP
 - Meningitis ACYW (for those under the age of 21)
- Complete a Tuberculosis (TB) risk questionnaire
The University of California allows for exemptions to these immunization requirements based only on a medical condition that is a contraindication to a vaccination. (See Medical Exemption Request Process and form at end of page.) Please note: approved religious COVID-19 exemptions do not apply to the required vaccinations listed under the UC immunization policy.
- [Brief overview of the policy and requirements](#)
- [Official policy](#)
- [How to upload vaccine proof](#)

Penalty for Non-Compliance

If you are living, studying, or coming to campus for any reason and don't meet these requirements, you can't attend classes. Please make these immunizations a high priority! Without them, an enrollment hold will be placed on your registration.

Flu Vaccine Fall Requirements

- The University of California issued an [executive order](#) on Oct. 8, 2021, requiring flu vaccination for all students, faculty, other academic appointees, and staff living, working, who will learn, live or work on-premises at a UC facility.
- The requirements and deadlines for Fall 2022 will be announced when they are confirmed.
- For employees, please see the [frequently asked questions](#) about UC's 2021-2022 flu vaccine executive order to learn more about UC's policy.
 - **Deadline**
 - The deadline for all required vaccines (except Flu) is before you come to campus. However, please consider the deadline to be "as soon as possible" so you don't risk enrollment holds.
 - **Get Started!**

UCSC recommends starting right away on meeting the mandatory vaccines requirements. Here's what to do.

1. Gather your vaccination records and compare them to the [UC Immunization requirements \(English version\)](#) ([Mandarin version](#)).
2. See a healthcare provider to get any missing vaccinations.
3. Upload your vaccine dates and vaccine card or record to [Health e-Messenger's](#) MEDICAL CLEARANCES section. Always use Health e-Messenger. It's secure! We can't accept records through email, fax, or mail. If you need help uploading, see: [Detailed instructions](#)

Available Now

CalFresh and Other Campus Resources for Food Security

Below is information below about CalFresh and also about a number of other campus UCSC resources to increase student food security.

While we are happy to say that the UCSC MA/C Program is an approved Cal Fresh Employee and Training Program, we are devastated and furious that Cal Fresh is not available to DACA, international and undocumented students. The university asks that if you have DACA, or are an international or undocumented student, that you contact [Slug Support Case Management Program](#) to find other means of getting food assistance (also see below).

Graduate students in the MA/C program also must still meet [CalFresh eligibility](#) requirements (e.g. citizenship and income). The major benefit of the UCSC/MA program being listed as an approved program is that students who are participating in the program will not have to meet the work requirement (typically students must at least work 20 hours or more per week or 80 hours a month on average).

What to add to your CalFresh application:

- 1) Proof of enrollment in the UCSC MA/Credential Program.
- 2) The attached letter stating that the UCSC MA/Credential Program is an approved CalFresh Employee and Training Program.

Due July 1st, 2023

CPR Requirement

CPR certificate - **must include Adult, Child, & Infant** and meet the standards set by the American Red Cross and the American Heart Association.

Infant/Child/Adult CPR is required.

Certification must be valid upon application for the Preliminary Credential through September, 2023.

CPR COURSE Options: Online courses, in person, or blended courses are accepted. *However, if you opt for a blended course, you must complete an in-person skills check.*

Online CPR Option: The following online course has been approved by the department for meeting the CPR requirement:
[ProTrainings Healthcare BLS.](#)

Approved online courses are offered locally through the following agency:

[Deadline to verify completion of CPR: July 1, 2023. Please submit an electronic copy of your valid CPR Certification card to the Credential Analyst.](#)

Above the Bar CPR: phone: 831/462-4376

Online Heartsaver CPR AED (if blended required online and in-person skills.)

Cost: \$120 (\$70 - Heartsaver CPR AED + \$50 - in-person skills check)

Above the Bar Heartsaver CPR AED classes

[Above the Bar Heartsaver CPR AED classes](#)

- [Friday, October 7, 2022 from 6:00 PM to 9:00 PM](#)
- [Friday, October 14, 2022 from 10:00 AM to 1:00 PM](#)
- [Friday, October 14, 2022 from 6:00 PM to 9:00 PM](#)
- [Monday, October 17, 2022 from 10:00 AM to 1:00 PM](#)
- [Friday, October 21, 2022 from 6:00 PM to 9:00 PM](#)
- [Monday, October 24, 2022 from 10:00 AM to 1:00 PM](#)
- [Friday, October 28, 2022 from 6:00 PM to 9:00 PM](#)
- [Friday, November 4, 2022 from 6:00 PM to 9:00 PM](#)
- [Friday November 11, 2022 from 6:00 PM to 9:00 PM](#)
- [Friday November 18, 2022 from 6:00 PM to 9:00 PM](#)
- [Friday November 25, 2022 from 6:00 PM to 9:00 PM](#)
- [Monday November 28, 2022 from 10:00 AM to 1:00 PM](#)
- [Friday, December 2, 2022 from 6:00 PM to 9:00 PM](#)
- [Monday, December 5, 2022 from 10:00 AM to 1:00 PM](#)
- [Friday, December 9, 2022 from 6:00 PM to 9:00 PM](#)
- [Friday, December 16, 2022 from 6:00 PM to 9:00 PM](#)
- [Wednesday, December 21, 2022 from 10:00 AM to 1:00 PM](#)
- [Friday, December 23, 2022 from 6:00 PM to 9:00 PM](#)
- [Thursday, December 29, 2022 from 10:00 AM to 1:00 PM](#)
- [Friday, December 30, 2022 from 6:00 PM to 9:00 PM](#)

[Above the Bar Skills Check Classes](#)

This is a skills check only. You must go to Heartsaver® CPR AED Online | AHA and complete the online portion, and bring the certificate to class.

Call to schedule: (831) 462 4376

Deadline to verify passage of CSET Spanish

Subtests III & V: **July 1, 2023**

CSET Exam- Bilingual Candidates

To qualify for the **Bilingual Authorization**, in addition to completing ED 212A, 212B and 212C through the UCSC Credential Program, candidates must pass the Bilingual Authorization CSET Spanish Subtests III & V. Please submit your passing score report to credential analyst, Esperanza Zamora [here](#). Please consult with Janet Johns, instructor of the Bilingual Authorization classes, to determine when best to schedule these tests.

While the deadline to verify passage of the Bilingual Authorization CSET Spanish Subtests III & V to the department for your credential application is July 1, 2023, there are limited opportunities to take these tests. Please review the [CSET test schedule](#) for both Spanish Subtests III and V and sign up to take the exams after completing EDUC 212A.

[Test & Registration Information:](#)

Required Exams: CSET: Bilingual Authorization Spanish subtests III & V (CSET test codes 147 & 258)

Please contact Credential Analyst, [Esperanza Zamora](#) should you have any questions regarding the requirements for the Bilingual Authorization.

Deadline to verify passage of the CSET LOTE Spanish Subtests III & V is **July 1, 2023**.

RICA Passing Verification deadline:

July 1, 2023

RICA Test Requirement (Multiple Subjects Only)

Multiple subjects candidates are required - prior to completion of the program in order to be recommended for a credential - to pass the RICA exam.

The RICA exam measures the knowledge, skills, and abilities essential to offer effective reading instruction to K-12 students. The RICA exam may not be taken prior to completion of the required Multiple Subject Reading Instruction course (EDUC 220: Reading and Language Arts for Elementary Classrooms).

RICA registration and test information (written test required) can be found [here](#).

The exam fee is \$171.

Please contact Credential Analyst, [Esperanza Zamora](#), should you have any questions regarding the RICA requirement.

Deadline to verify passage of the RICA is July 1, 2023. [Submit verification of requirement completion to Credential Analyst, Esperanza Zamora.](#)

Due July 1st, 2023

US Constitution Requirement and Test Dates

You may **fulfill the US Constitution Requirement** through the **Education Department test** offered during the Fall, Winter and Spring Quarters. The tests are **free**. **California State** University graduates have **met** this requirement through undergraduate coursework. **UCSC courses** that meet the US Constitution Requirement: **POL 20, POL/LGST 111A, POL 120A, History 10A** (formerly 25A).

[Register TODAY](#)

Test dates

Date: Friday, October 14, 2022

Time: 1:30pm to 3:30pm

Location: McHenry 0266

Date: Friday, November 4, 2022

Time: 1:30pm to 3:30pm

Location: McHenry 0266

You may obtain a copy of the [US Constitution Study Guide](#) here or by emailing [Matthew Garipay](#).

Please contact [Matthew Garipay](#) if you have any questions regarding your registration or to reschedule your seat at least 24 hours prior to the exam. A copy of your responses will be sent to your email as confirmation you have signed up for the exam.

You will also receive an email at least 48 hours prior to your exam confirming the location, date, and time of the exam.

US Constitution Requirement and Test Dates (*continued*)

NOTE: *We recommend that you complete the Constitution as soon as possible.*

Additional option for completing the US Constitution requirement:

Online exam offered by [Notre Dame de Namur University](#) (NDMU). More information is available [here](#).

Please remember to submit a copy of your Passing Certificate to the [Credential Analyst](#).

Undergraduate Coursework: Students may waive the exam if they have completed an approved college or university course. Submit verification of requirement completion to Credential Analyst, [Esperanza Zamora](#).

Please contact Credential Analyst, [Esperanza Zamora](#), should you have any questions regarding the U.S. Constitution Requirement.

Deadline to verify completion of the U.S. Constitution Requirement: July 1, 2023.

[Submit verification of requirement completion to Credential Analyst, Esperanza Zamora.](#)

Due July 1st, 2023

Technology Requirement

All students must complete the Preliminary Technology requirement for credential eligibility by July 1, 2023. This requirement may be completed by taking course [XSC 209](#) (offered through the [UCSC Extension Program](#)) or by passage of the CSET subtests 133 & 134.

By Course:

[XSC 209-Technology in Schools: An Introduction](#)

Online course offered through the UCSC Extension Program

2 qtr. Credits

Cost: \$410

40 seats available per course. Enrollment will be on a first come, first served basis.

2023 dates Intro to Ed Tech 2023

Winter 1/16 - 2/24 2023

Spring 4/17 - 5/26 2023

By Exam:

[CSET Preliminary Technology Subtests I & II \(#133 & #134\)](#)

Subtests #133 & 134

2021 CSET TEST DATES TBA

Cost: \$267 (both subtests)

[More information.](#)

Submit CSET passing verification to Credential Analyst, Esperanza Zamora by July 1 2023. **Deadline to complete Technology**

October 10th

Reading Native Histories

Join us Monday, October 10 from 4:30-6:00 at the [Santa Cruz Museum of Art & History](#) for an exciting book and resource event **featuring local Native scholars** and histories. Guest authors and scholars and their featured books and articles are: Judith Scott, *When the Mission Bells Rang*; Valentin Lopez and Ramirez, *Valentin Lopez, Healing and Decolonization: Contesting Mission Bells, El Camino Real and Governor Gavin Newsom*; Renya Ramirez, *Standing Up to Colonial Power*; Tsim Schneider, *The Archeology of Refuge and Recourse*; and Martin Rizzo-Martinez, *We Are Not Animals*.

Attendees will have the opportunity to win a book! (There will be multiple chances to win a copy of the children's book *When the Mission Bells Rang*.)

For **more information** and to **register** for the event [see here](#). Capacity is limited, so [register today!](#)



Fall Quarter September 22 - December 9, 2022

Please see the Summer Bridge/Fall Quarter Schedule to check the days, times and locations of all Fall Quarter classes.

Important dates from the UCSC Academic Calendar:

- September 30 - Graduate Student Enrollment and Fee Payment Deadline
 - October 1 - Permission Codes Required for Enrollment
 - October 12 - Add/Drop/Swap Classes Ends. LAST DAY TO ENROLL IN FALL COURSES (By permission code)
 - November 11 - Veterans Day - Holiday
 - November 27 - Grade Option Deadline: Deadline to Change Grading Option in Fall Courses
 - November 24-25 - Thanksgiving Holiday. Check with individual instructors regarding class schedules for this week.
- Most placements continue.

Deadline to Submit Final Undergraduate • Transcripts (Department copy), December 1, 2022

All non-UCSC degree holders must submit their final transcripts with confirmation of degree for their credential application. Submit an official copy of your transcripts (in a sealed envelope) by mail by December 1, 2022.

Submission Instructions: The Education Department will also need a copy of your official final transcripts with degree verification for your credential application. The deadline to submit your final official transcript to the Education Department is December 1st

Electronic copies of transcripts are accepted but they must be sent to [Esperanza Zamora](#) at directly from your undergraduate institution.

NOTE: Do have your transcripts mailed to the department directly from your undergraduate institution.

Available Now!

Camera/Microphone & Tripod Check Out

Media equipment is available for checkout in the Education Department.

To reserve equipment, please fill out the [online request form](#).

NOTE: You must be logged into your UCSC Email account to access the form.

Equipment can be picked up in MA/C Program Assistant's office, 2159 McHenry, by appointment. Please email [Matthew Garipay](#) to arrange a time to get your equipment Monday - Friday.

Please limit your use of the equipment to one week if possible, so that all students can have access as needed.

Fall Online Window:

TPE Quarterly Evaluations, November 7 - December 16

Grad Student Lounge and Mailroom

The Education **Grad Student Lounge and Mailroom** is in McHenry Library Room 2167. The **code** for the door to this room is **008614**. This is a shared space for all Education graduate students, MA/C and PhD. Unfortunately, we have no support for the equipment in this room - you will need to troubleshoot any printer issues on your own. Since this is a shared space, please clean up after you use it. We thank you for remembering to be respectful of the various needs of all who enter and want to use the room.

The university offers a [Graduate Student Commons](#) located near the bookstore. There are rooms that can be reserved for quiet activity, computer equipment for check out and printers. For [more information...](#)

McHenry Library Services

If you haven't had a chance to visit McHenry Library, try to stop by either [virtually](#) or in person. There are some special services and collections that you will want to know about (see below). Remember that you can access electronic journals and databases while on campus and in the library. **Your UCSC photo ID card is your library card – it must be activated at the Library Circulation Desk.** Once your card is activated, the barcode becomes your login for access to electronic journals and article databases from *off* campus and for reserving study rooms online. A few of the services and collections offered:

- Multicultural and Award-Winning Children's Literature Curriculum Collection. McHenry Library an excellent [collection of children's literature](#) located on the fourth floor.
 - Computer stations to check email and work on documents (e.g., MS Word).
 - Laptop checkout—Mac or PC—for temporary use.
 - Study rooms for approximately seven people, some with display screens you can connect to your laptop. [Reserve](#) online.
 - Media Center (on the first floor) has a wide variety of DVDs and CDs for checkout. There are also individual and group listening and viewing rooms.
- ***Food and drink are allowed in the library following these guidelines: “Think snack and wrapped items; avoid foods that have a strong smell or are messy; use covered drinks; leave your area clean and report any spills.”

Throughout the Year

Save Summer Quarter work for the Becoming an Educator (BAE) Paper

With your summer courses now complete, it is a good time to reflect on the broad foundational knowledge you have and continue to acquire, and how these ideas relate to your classroom teaching experiences. You will also want to keep copies of all your summer work, much of which will be useful as you begin work on your BAE paper in the Spring Quarter. Please also remember to keep any reading or reference lists handy as you will need to refer to significant readings from your coursework in your BAE, which is your culminating paper.